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DATE: 2 April 2019

To: Members of the  
**EDUCATION, CHILDREN AND FAMILIES BUDGET AND PERFORMANCE  
MONITORING SUB-COMMITTEE**

Councillor Neil Reddin FCCA (Chairman)

Councillor Will Rowlands (Vice-Chairman)

Councillors Marina Ahmad, Nicholas Bennett J.P., Judi Ellis and Stephen Wells

Parent Governor Members with Voting Rights

Emmanuel Arbenser

A meeting of the Education, Children and Families Budget and Performance  
Monitoring Sub-Committee will be held at Bromley Civic Centre on **WEDNESDAY 10  
APRIL 2019 AT 7.00 PM**

MARK BOWEN

Director of Corporate Services

*Copies of the documents referred to below can be obtained from*  
<http://cfs.bromley.gov.uk/>

## **AGENDA**

### **PART 1 AGENDA**

**Note for Members:** Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

### **STANDARD ITEMS**

**1 APOLOGIES FOR ABSENCE**

**2 DECLARATIONS OF INTEREST**

**3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC  
ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to the Chairman of this Committee must be received in writing 4 working days before the date of the meeting and must relate to the work of the scrutiny committee. Please ensure questions are received by the Democratic Services Team by 5pm on Thursday 4<sup>th</sup> April 2019.

**4 MINUTES OF THE MEETING HELD ON 23 JANUARY 2019 AND MATTERS OUTSTANDING (Pages 3 - 18)**

**HOLDING THE PORTFOLIO HOLDER TO ACCOUNT**

**5 PRE DECISION SCRUTINY OF PORTFOLIO HOLDER DECISIONS**

The Sub-Committee to consider the following report(s) where the Children, Education and Families Portfolio Holder is recommended to take a decision.

**a BUDGET MONITORING (Pages 19 - 36)**

**b CAPITAL MONITORING Q3 - ECF PORTFOLIO (Pages 37 - 48)**

**POLICY DEVELOPMENT AND OTHER ITEMS**

**6 PERFORMANCE MANAGEMENT 2018/19 (Pages 49 - 56)**

**7 EXPENDITURE ON CONSULTANTS 2017/18 & 2018/19 (Pages 57 - 84)**

**PART 2 AGENDA**

**8 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**Items of Business**

**Schedule 12A Description**

**9 EXEMPT MINUTES OF THE MEETING HELD ON 23 JANUARY 2019 (Pages 85 - 86)**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

## EDUCATION, CHILDREN AND FAMILIES BUDGET AND PERFORMANCE MONITORING SUB-COMMITTEE

Minutes of the meeting held at 7.00 pm on 23 January 2019

### Present:

Councillor Neil Reddin FCCA (Chairman)  
Councillor Will Rowlands (Vice-Chairman)  
Councillors Marina Ahmad, Nicholas Bennett J.P. and Judi Ellis

Emmanuel Arbenser (Parent Governor Representative, Special Schools)

### Also Present:

Councillor Kathy Bance MBE

#### **40 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Wells.

#### **41 DECLARATIONS OF INTEREST**

There were no additional declarations of interest.

#### **42 QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

Two Questions for Oral response had been received from members of the Public. One written question was received. These are attached at **Appendix A**.

A Member noted that the Sub-Committee itself had not decision making powers and suggested that Head Teachers should raise any further questions surrounding issues with the allocation of the Dedicated Schools Grant at the with the Portfolio Holder at the meeting of Full Council on 25<sup>th</sup> February 2019.

#### **43 MINUTES OF THE MEETING HELD ON 30 OCTOBER 2018 AND MATTERS OUTSTANDING**

The minutes of the meeting held on 30<sup>th</sup> October 2018, were agreed and signed as a correct record.

The Sub-Committee noted updates on the actions arising from the previous meeting. A Member expressed disappointment with the response that had been provided concerning the average additional funding to support a child with an Education Care and Health Plan (EHCP) in a mainstream education setting as no date had been provided for when further information would be presented to Members. The Interim Executive Director of ECHS reported that a report would be presented to the SEND Governance Board in March and a full report would be

provided to the Sub-Committee at this time.

The Independent Chairman of the Bromley Safeguarding Children Board, Mr Jim Gamble, attended the meeting to present the Board's Annual Report which had been deferred from the last meeting. Mr Gamble reported that the Annual BSCB report had been published on the Safeguarding Board's website and the Independent Chairman stressed that feedback was always welcome. Throughout the Annual Report there was evidence and examples of increased scrutiny and challenge by the Board.

Since the publication of the Annual report, Ofsted had conducted a re-inspection of Children's Services in Bromley. The Inspectors had judged the Service to be good overall with outstanding features.

In terms of BSCB, the Independent Chairman reported that 7 Serious Case Reviews or Learning Reviews had been undertaken. Critical lessons had been learnt from any mistakes identified. Any learning would be fed into multi-agency audits which were ongoing. A number of audits had already been carried out; primarily looking at neglect.

The Board had built and launched a number of apps to support professionals with managing specific issues and concerns. The apps provided a single point of contact for professionals wishing to report concerns.

The Children's Safeguarding Partnership continued to strengthen. The Board continued to work with the Police in connection with issues such as Child Sexual Exploitation, Children Missing, and Gangs. Some very positive work had been done in this area. The Partnership had also undertaken collective work around vulnerable adolescence. This work was now moving towards vulnerable children and adolescence.

In relation to the Board's relationship with schools: a coherent line of sight with schools had been developed and the relationship had moved to a point that would have been beyond recognition in 2016 at the time of the very disappointing Ofsted inspection. The schools' sub-group ESAC has a clear programme of work which is being managed well. There was clear evidence of the strong relationships with partners, including schools, the Local Authority Designated Officer, the Police and Local Health Services, that were being developed.

The profile of the Board had continued to grow and there had been a significant number of referrals to the Board. In many instances these referrals had been people seeking information.

Turning to the future, the Children and Social Work Act 2017 had now come in to force. The outcome of the Wood Review would also require reflection, although the Independent Chairman suggested that it was unlikely that there would be that many significant changes as a result of the review. It was acknowledged that the BSCB would need to be open to any potential opportunities to deliver efficiencies and improved practice as a result of the review.

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In response to a question from the Chairman, the Independent Chairman reported that the relationship with the Board and partners within the Health Service was good. The relationship with the Police was more difficult as although the Police were willing to engage with the Board they were not always able to do so. The Independent Chairman reminded the Sub-Committee that the Police Service was dealing with its own challenges and that in the past few years there had been unprecedented change within the Police Service. However within this context the relationship between the Police and the Board was moving in the right direction.

In response to a question concerning the future of the Bromley Children's Service Improvement Governance Board in light of the recent judgement from Ofsted; the Independent Chairman emphasised that he was not the Chairman of that Board, however; in his opinion the Board should now be disbanded. Duplication of effort should not be encouraged and there was now a need for the Service to move toward a 'business as usual' model and allow the existing internal checks and balances to do their job of scrutiny and challenge.

In response to a question concerning elective home education; the Independent Chairman suggested that this issue fed into the broader issue of unregistered settings and supported national efforts to legislate for systems to register children educated at home to provide assurances to those agencies whose responsibility it was to safeguard children.

The Sub-Committee thanked the Independent Chairman of the Bromley Safeguarding Children Board for the Annual Report, his presentation to the Sub-Committee and his contribution to improvement in services for children.

#### **44 PRE DECISION SCRUTINY OF PORTFOLIO HOLDER DECISIONS**

##### **a 2019/20 DEDICATED SCHOOLS GRANT ECHS19015**

The Sub-Committee considered a report setting out information on the 2019/20 Dedicated Schools Grant and how it would be allocated.

The final Dedicated Schools Grant (DSG) funding for 2019/20, updated to reflect October 2018 pupil numbers, had now been provided to all LAs. The final allocation included the additional funding for SEND announced by the Secretary of State which for Bromley was £788,032 for both 2018/19 and 2019/20.

The DSG for 2019/20 was divided into four blocks – High Needs, Early Years, Schools and Schools Central, with expected grant income detailed below:

2019/20 Dedicated Schools Grant					
	High Needs Block	Early Years Block	Schools Block	Schools Central Block	Total
Gross Grant Funding	£48,820,619	£20,691,309	£208,637,223	£1,938,460	£280,087,611
Recoupment adjustment	-£7,813,333				-£7,813,333
Net Grant Allocation	£41,007,286	£20,691,309	£208,637,223	£1,938,460	£272,274,278

The Head of ECHS Finance reported that the Schools Central Block was balanced as a result of a contribution of £310,000 from the Council. In addition to this a disapplication request to transfer £1,000,000 from the Schools Block to the High Needs Block had been submitted to the DfE. The outcome of the disapplication request was not yet known.

The Head of ECHS Finance provided an update on the discussion that had taken place at the meeting of the Schools' Forum on 10<sup>th</sup> January 2019. Whilst the Schools' Forum had appreciated the concerns of the Council in relation to High Needs Funding Members of the Forum had felt that the financial burden should not fall on schools. After a lengthy discussion the Schools' Forum had voted against the disapplication request.

The Sub-Committee noted that if the disapplication request was approved the proposal now was to set aside the DfE funding of £788,032 resulting in an overall £2m contribution from the Council. If the disapplication request was unsuccessful the Council would still commit £2m but there would be no set aside. The amended proposals would be considered by the Executive in February 2019.

The Head of ECHS Finance drew Members attention to the appendices to the report which provided the financial detail. The Sub-Committee also noted the outcome of the consultation was included in Appendix 3 to the report. The responses from the Schools had been overwhelmingly against the disapplication request.

The Sub-Committee noted that under the minimum Funding Guarantee, no primary schools would lose more than 1.22% funding. There was no minimum funding guarantee for secondary schools. Members also noted that no upfront funding for Free Schools was provided. This funding was lagged at the estimated cost of this was £2.5m and created an ongoing impact as schools grew.

In opening the discussion the Chairman asked what work had been done in terms of lobbying the DfE concerning funding issues. The Head of ECHS Finance reported that he, the Interim Executive Director and the Portfolio Holder had met the local MP, Bob Neill, to raise the issue. Bob Neill MP was

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now writing to the Minister to set out the concerns that had been raised concerning funding. Members of the Sub-Committee suggesting that in light of the significant impact that reduced funding was having on schools more should be done. Members highlighted that there were three other MPs representing the Borough and they should also be contacted to take up the issue. The funding issue was not one unique to Bromley, it was a national issue and one that had received extensive coverage. Now was the time to exert pressure on the DfE to take action.

Members reported that they were aware of the issues in relation to High Needs Funding. Children who 10 years' ago would have been placed in specialist provision were now being placed in mainstream provision and this present significant challenges to schools. The issue of lagged funding for new Free Schools needed to be addressed as a matter of urgency and there was a need for the Local Authority to be proactive in its approach to lobbying on this issue.

The Head of ECHS Finance outlined the role of the Schools' Forum, noting that the final decision on the budget rested with elected members. In terms of the disapplication requested, the Head of ECHS Finance reported that 0.5% of the overall budget could be transferred between blocks. If the Schools' Forum supported the transfer there was no need to submit a disapplication request. As the Schools' Forum had not supported this current transfer, with the agreement of the Portfolio Holder, the disapplication request had been submitted.

In relation to the issue of the disapplication request; Members stressed that more information was needed but nevertheless expressed skepticism that that the proposals outlined in the report would in fact deliver the outcomes that were required and as a result Members remained to be convinced that the approach outlined in the report was the correct approach. A Member likened the current proposals to "robbing Peter to pay Paul" stressing that this directly impacted on educational provision for some children to provide for others. The Member noted that there was 22 pages of consultation feedback from schools outlining the detrimental impact that the transfer of funding would have and this feedback from professionals had been effectively dismissed.

The Chairman of the Education, Children and Families Select Committee highlighted that there was a recommendation in the recent Select Committee report concerning the Education Budget to the effect that LB Bromley lobbies through London Council's on the issue of High Needs Funding as it was clear that Bromley was not the only London Borough that was facing this challenge. It was suggested that there should be a further recommendation added to the Select Committee's report to the effect that the Portfolio Holder joins with all four MPs in the Borough to lobby on the key issue of lagged funding for new Free Schools and High Needs Funding for supporting children with SEND accessing mainstream education.

Members of the Sub-Committee noted that there was a clear need to work with schools to address the funding issues and ensure that a positive relationship was maintained.

It was agreed that the minute from the discussion should be circulated in advance of the Select Committee meeting on Tuesday 29<sup>th</sup> January 2019.

**RESOLVED: That the Portfolio Holder be recommended to**

- 1. Give further consideration to the Dedicated Schools Grant allocation and methodology of its distribution; and**
- 2. Further lobby on the key issues of lagged funding for new Free Schools and High Needs Funding for supporting children with SEND accessing mainstream education.**

**b ECF DRAFT BUDGET 2019/20  
ECHS19016**

The Sub-Committee considered the Portfolio Holder's draft 2019/20 budget, incorporating future cost pressures and initial draft budget saving options reported to Executive on 16<sup>th</sup> January 2019. There were still outstanding issues and areas of uncertainty remaining. Any further updates would be included in the 2019/20 Council Tax report to the next meeting of the Executive.

The report detailed the key issues and risks for the Education, Care and Health Services Department which in summary included (further the report to the Sub-Committee provide details of each issue):

Children's Social Care

- Increased referrals and workload
- Recruitment of permanent staff
- Keeping the caseload promise
- Placements of children in care
- Implementation of the social work act
- Increase in the number of unaccompanied minors

Education

- Increase in the number of students eligible for full funding from grant for Adult Education
- Growing pressure on universals services such as Admissions and school attendance resulting from population growth
- Pressure on funding on Alternative Education resulting from increased number of exclusions from secondary schools.
- SEN/D Pressure

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In opening the discussion the Chairman sought an update on the issues of Unaccompanied Asylum Seeking Children. The Head of ECHS Finance reported that the Local Authority was about to meet the threshold of 53. Once this threshold was met it was likely that a new threshold would be set and the Local Authority would be placed back on the rota. This budgetary pressure had been reflected in the draft budget and an amount set aside. Members noted that the funding received from central government was generally not enough to cover the costs to the Local Authority.

Members noted that in recent years growth of around £2-3m had been put into the budget for children's social care placements, this included funding for Unaccompanied Asylum Seeking Children.

Members noted that, in relation to placing fewer children with Education, Care and Health plans (ECHPs) in mainstream education, the trust of the Bromley vision was to place children in local mainstream provision. There were some considerations such as parental preference and whether the right provision was available locally, but generally the aim would be to, where possible, place children locally. In terms of parental engagement; Members noted that there was a statutory responsibility to have parental advice services funded by the Local Authority. The Council also funded Parent Voice. The Executive Director conceded that in the recent past there may have been a tendency to have early discussions about "the school" rather than reflecting and defining the child's needs. It could be argued that this may have misled some parents and allowed them to believe there were more options. The SEND Governance Board was now reviewing the approach taken and the changes that were required were being worked through.

In relation to SEND Tribunals, a Member stressed the importance of ensuring that only the worst cases reached tribunal and that where appropriate negotiations with parents continued up to the last available minute.

The Sub-Committee noted that the outcome of the bid for the SEN Free School in the Borough would not be known until the Spring.

In response to a question, the Head of ECHS Finance reported that the new Transformation Board established by the Interim Chief Executive was undertaken a fundamental review of departments and services across the Council; looking at how and why services were provided.

**RESOLVED: That**

- 1. The update on the financial forecast for 2019/20 to 2022/23 be noted; and**
- 2. The initial draft 2019/20 budget be noted as the basis for setting the 2019/20 budget.**

**c CAPITAL PROGRAMME - 2ND QUARTER  
Report FSD19011**

The Sub-Committee considered a report summarising the current position on capital expenditure and receipts following the 2<sup>nd</sup> quarter of 2018/19. On 28<sup>th</sup> November 2018, the Executive had agreed a revised Capital Programme for the four year period 2018/19 to 2021/22 as set out in the report.

Members discussed the residue Children and Family Centres Grant relating to schemes that had been running for a number of years. The funding had been allocated and the projects were now coming to an end.

In response to a question, the Head of ECHS Finance provided assurances that Officers were actively ensuring that section 106 funding that had been received and allocated for education purposes would be spent.

**RESOLVED: That the Portfolio Holder be recommended to note and confirm the changes agreed by the Executive on 28<sup>th</sup> November 2018.**

**45 PERFORMANCE MANAGEMENT 2018/19 Q.3  
Report ECHS19020**

The Sub-Committee considered an update on the performance of services for children as at the end of November 2018.

The Sub-Committee noted that as at the end of November 2018, the following Children's Scrutiny Dataset key performance indicators were performing below expectation:

*Indicator 16: Children becoming subject to a Child Protection Plan for a second or subsequent time (AMBER)*

The proportion of children becoming subject to a Child Protection plan for a second or subsequent time dropped to 13% at the end of November. The actual number of children had remained relatively stable over the last quarter, but there had been an increase in the number of children becoming subject to a new plan during this time which impacted on the outturn. This was the result of an increase in the number of referrals during this period and an increase in the number of Social Work Assessments leading to a Child Protection Conference. This had been highlighted and discussed at the Children's Service Improvement Governance Board and had now stabilised.

*Indicator 25: Stability of placements of Children Looked After - length of placement (RED)*

The length of placement indicator referred to children under the age of 16 who has been in care for 2 and half years or more and had been in their current placement for 2 years or more. Since the previous report in September to the end of November, this increased from 55% to 58% (45 of 78) children who had been in

their placement for two years or more. For those children who had moved placement, the decisions to move these children had all been reviewed and Officers considered that the move was in the best interest of the child and in line with the Council's improved practice journey and standards, together with safeguarding vulnerable and at risk children from residential placements. The placement stability meetings continued to play a key role in improving care planning and matching to anticipate and strengthen fragile placements.

In response to a question, the Assistant Director for Strategy, Performance and Engagement confirmed that Officers were hopeful that the figures would be closer to the national benchmark, however Bromley's improvement journey was continuing and there were further improvements to be made.

A Member suggested that in future reports it may be helpful to have a breakdown of the figures in relation to the placement issues as further examination may be required. The Assistant Director for Strategy, Performance and Engagement stressed that the decisions taken are always in the best interests of a child. When any placement is first made the judgement made by the Social Worker would have been that it was the right placement. However, there were a number of reasons why placements may change: a child may achieve permanency or quality assurance standards may increase meaning that a move is deemed in the best interests of the child.

A Member sought the current position in relation to the approval of adoptive placements for children. It was agreed that the A1 Scorecard most recent outturn would be circulated to the Sub-Committee following the meeting.

The Chairman noted that there was a good upward trend in the number of social workers recruited. The Chairman suggested that it may be helpful to extend the RAG ratings to further highlight the direction of travel of such non-target measures in the report.

**RESOLVED: That the November 2018 outturn of key performance indicators and associated management commentary be noted.**

**46            CONTRACTS REGISTER**  
**Report ECHS19019A**

The Sub-Committee considered an extract from December 2018's Contract Register. The (exempt) Contracts Registered within Part 2 of the agenda included a detailed commentary on each contract.

The Chairman noted that none of the contracts were 'flagged' for attention and that the contracts were progressing as planned.

A Member noted that 'Burwood special school' no longer existed and it was suggested that schools names within the report should be checked and updated where necessary.

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**RESOLVED:** That the report be noted

**47 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

**RESOLVED** that the press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present, there would be disclosure to them of exempt information.

**The following summaries  
refer to matters involving exempt information**

**48 PRE DECISION SCRUTINY OF EXECUTIVE REPORTS**

- a RELEASE OF GOVERNMENT FUNDING FOR THE STEP UP TO SOCIAL WORK PROGRAMME & APPROVAL FOR THE AWARD OF CONTRACT TO ROYAL HOLLOWAY UNIVERSITY OF LONDON FOR THE PROVISION OF POST GRADUATE DIPLOMA IN SOCIAL WORK  
Report CSD19021**

The Sub-Committee considered the report and endorsed the recommendation to the Executive.

The Meeting ended at 8.55 pm

Chairman

**Questions to the Education, Children and Families  
Budget and Performance Monitoring Sub-Committee  
on Wednesday 23rd January 2019.**

**Mr Matthew Apsley, Headteacher, Oak Lodge Primary School**

**Please can you clarify what the current local authority council reserves are?**

**Reply**

At 31/3/2018, excluding monies held for schools, insurance fund, government grants and health, the Council has reserves of £105.5m, earmarked for specific, long term projects, and general reserves of £20m. The Council Tax report of the 16<sup>th</sup> January 2019 refers to the level of reserves required to ensure the long term stewardship of the Council's finances and sustainable finances in the medium term. The Council is currently estimating a structural deficit of £32.2m by 2022. Inflation, new burdens and increased costs combined with ongoing reductions in Government funding have created the structural budget deficit.

**At the Schools Forum, it was discussed that the local authority would receive two financials years of £788,000, (2018-19 and 2019-20). Gillian Palmer's communication only refers to one tranche of £788,000. Can you clarify this and how it features within the local authority's commitment to contribute £2 million.**

The £788k High Needs funding provided in 2018/19 is proposed to be applied to anticipated growth in current and future expenditure in the High Needs Block. The Council's intention to contribute £2 million towards the High Needs Block is irrespective of the additional government funding.

**Supplementary question:**

**How does the second tranche of £788k feature in the Local Authority's commitment for the High Needs Block?**

The Interim Executive Director of ECHS responded on behalf of the Chairman and explained that the additional contribution of £2m from the Council was a firm commitment in addition to the two tranches of £788k from the DfE.

**Projected High Needs spending in Bromley shows if SEND reforms are not put in place the overspend in the High Needs block will increase to unmanageable proportions. Why is the local authority removing**

**funding from mainstream schools who can have the biggest impact on outcomes for children with additional needs?**

The SEND reforms are a key priority for the Council, working in partnership with parents, schools and other agencies. One of the key areas of development is in respect of the SEN Support offer within mainstream schools, building on the SEND4Change work. Notwithstanding the work of schools and the Local Authority, there has been a significant increase in the number of children with a complexity and severity of needs which warrant an education, health and care (EHC) assessment and, in most cases, as EHC plan which determines the special educational provision the child needs. Since 2015, Bromley has seen a 15% increase in EHC assessments, nearly twice the rate of increase in the school age population.

The Council is not seeking to remove funding from mainstream schools. The disapplication request, which will be determined by the Secretary of State, will consider whether funding from the Schools Block should be redirected towards the High Needs Block. This is in recognition of the significant pressures on meeting the needs of children and young people with SEND, including within mainstream schools and Additionally Resourced Provisions within mainstream schools. The pressures are such that the Council must seek to draw on all possible sources of funding and to take every opportunity to express its concern to central government of the SEND funding gap.

**Supplementary Question:**

**Does the Sub-Committee recognise that by removing funding from the Schools' Block the Local Authority is removing the ability of schools to support those children with additional needs placed in mainstream education, and that this in turn will place additional pressure on the High Needs Block?**

It's fair to say that we all recognise the issues and understand that it is key that addressing the issues of helping schools to support children with additional needs placed in mainstream provision remains a priority. The disapplication request is part of this and is intended to place pressure on the DfE to recognise and address these key issues facing schools.

**Mrs D Allis, Headteacher, Wickham Common Primary School**

**Primary schools have already made significant restructures where they are now operating with "bare bone" structures, on what basis is the decision being made that primary schools are able to endure further cuts and deliver a high quality of education?**

**Reply**

Bromley has moved to the National Funding Formula, in line with government guidance and as recommended by the Schools Forum. The National Funding Formula distributes funding differently from Bromley's historic funding formula and this does have the effect of redistributing funding from primary to secondary schools. However Minimum Funding

Guarantee (MFG) does provide a level of protection to primary schools by limiting the loss of funding that any individual school will experience to a maximum of 1.25%. Bromley primary schools will receive approximately £6m MFG protection in 2019/20, with individual schools receiving up to £250k.

The Council is acutely aware of the financial pressures on primary schools. The Dedicated Schools Grant (DSG) is a finite sum the Council is seeking to achieve the best outcomes within the resources available whilst following Government guidance.

**If approval is received from Secretary of State for the disapplication of £1 million from primary schools funding, is this something the local authority is still intending to pursue in spite of the overwhelming concern expressed by school leaders about the negative impact of this on Bromley children?**

**Reply**

The Council appreciates the very real concerns that school leaders expressed in response to the consultation on the disapplication request. At the same time, it is clear that the High Needs funding is far from sufficient to meet the need for provision for children with SEND and does not cover the long term impact of the SEND reforms which extend responsibility for funding to the age of 25. To make the level of concern clear to the DfE this Council, along with a number of other areas across London, has confirmed the request to transfer funding from the Schools block to the High Needs block. It should be noted that the funding would be from the Schools block as a whole and is not targeted at primary schools.

To meet pressures on High Needs funding, the Council is seeking to draw on all possible sources of funding in 2019/20. Should the request be by the Secretary of State, the Council's intention to commit £2m towards High Needs funding is unaffected.

**The Secretary of State has guaranteed this year every child will receive 0.5% increase in funding, in cash terms, yet children in Bromley primary schools are having their funding potentially cut by 1.24% per child. What is the council's rationale for ignoring this instruction from the Secretary of State?**

**Reply**

The Secretary of State has issued statements guaranteeing that the overall Schools Block funding to local authorities will be predicated upon a 0.5% increase per pupil. In practice, individual school budgets are distributed according to the National Funding Formula and in line with government guidance.

In Bromley, allocations to individual schools are impacted by lagged funding for new schools which has the effect of reducing the Schools Block funding

available for all schools. The Council will continue to raise with the DfE our shared concerns about the impact of lagged funding across the whole school system.

**Supplementary Question:**

**Moving forward, what reassurances are the Sub-Committee Members and the wider Council able to provide that that are seeking to support primary schools?**

The Chairman provided assurances to Head Teachers that they certainly always had his support, the support of the Portfolio Holder, Members of the Executive and Councillors across the Council. This commitment remained undiminished and all Councillors would continue to support Head Teachers and their schools in any way that they were able.

**Written Question from Mr John Getgood, Local Committee Member, Alexandra Junior School**

**What Reassurances can the Council give to Primary Schools in Bromley regarding their financial position should the government approve the council's request to transfer £1 million from Schools Block funding to the High Needs Block?**

**Reply**

Bromley, like all areas across the country, is facing increasing demand for services and provision for children with special educational needs and disabilities (SEND) which is creating pressure on the High Needs budget within the DSG. To meet these pressures, the Council is seeking to draw on all possible sources of funding in 2019/20. One of these areas is the Schools Block. If the disapplication request were successful the funding would be used to fund provision for children and young people with SEND. The Council is also proposing to add an additional £2m to High Needs funding from Council resources for 2019/20.

Schools funding is dictated by the National Funding Formula which has been formulated by the Government and adopted by Bromley. Within the formula, the Minimum Funding Guarantee (MFG) does provide a level of protection to primary schools by limiting the loss of funding that any individual school will experience to a maximum of 1.25%. Bromley primary schools will receive approximately £6m MFG protection in 2019/20, with individual schools receiving up to £250k.

Whilst the Council is required to balance the budget across all of the DSG funding streams and budget, it is acutely aware of the financial pressures that primary schools in particular are facing, with many reporting that they have already taken every opportunity to reduce costs, including through reductions in support and pastoral staff. The Council will continue to raise

with Government its concerns about the insufficiency of funding for the High Needs Block and the impact of lagged funding.

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Report No.  
ECHS19033

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** EDUCATION, CHILDREN AND FAMILIES BUDGET AND PERFORMANCE MONITORING SUB-COMMITTEE

**Date:** 10<sup>th</sup> April 2019

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** BUDGET MONITORING 2018/19

**Contact Officer:** David Bradshaw, Head of Finance, Education & Childrens Social Care  
Tel: 020 8313 4807 E-mail: David.Bradshaw@bromley.gov.uk

**Chief Officer:** Interim Executive Director of Education, Care and Health Services

**Ward:** (All Wards);

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1. Reason for report

- 1.1 This report provides the budget monitoring position for 2018/19 based on activity up to the end of December 2018.
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2. **RECOMMENDATION(S)**

2.1 **The Education, Children and Families Budget and Performance Monitoring Sub-Committee are invited to:**

- (i) **Note that the latest projected overspend of £2,997,000 is forecast on the controllable budget, based on information as at December 2018;**
- (ii) **Note the full year effect cost pressures of £3,931,000 in 2019/20 as set out in section 4;**
- (iii) **Note the comments of the Department in section 7 of this report; and,**
- (iv) **Refer the report to the Portfolio Holder for approval.**

2.2 **The Portfolio Holder is asked to:**

- (i) **Note that the latest projected overspend of £2,997,000 is forecast on the controllable budget, based on information as at December 2018.**

### Corporate Policy

1. Policy Status: Not Applicable
  2. BBB Priority: Health and Integration
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### Financial

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: ECF Portfolio
  4. Total current budget for this head: £50.638m
  5. Source of funding: ECF approved budget
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### Staff

1. Number of staff (current and additional): 1,139 Full time equivalent
  2. If from existing staff resources, number of staff hours: N/A
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### Legal

1. Legal Requirement: Statutory Requirement
  2. Call-in: Applicable
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The 2018/19 budget reflects the financial impact of the Council's strategies, service plans etc. which impact on all of the Council's customers (including council tax payers) and users of the services
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 The 2018/19 projected outturn for the Education, Children and Families Portfolio is detailed in Appendix 1a, broken down over each division within the service. Appendix 1b gives explanatory notes on the movements in each service. The current position is an overspend of £2,997k. This position assumes that no further management action will be taken throughout the year. Some of the main variances are highlighted below.
- 3.2 Senior officers meet on a regular basis to scrutinise and challenge the expenditure position and formulate management action to address any issues.

#### **Education - £54k underspend**

- 3.3 Overall the position for Education is a predicted £54k underspend. The main areas of overspend are in Adult Education where there are pressures in staffing and on income generation from fee paying courses causing pressures of £128k. This is offset by underspends in other areas of the division mainly to do with staffing, vacancy levels and additional collection of transport income from other authorities

#### **Dedicated Schools Grant (DSG) - £281k underspend**

- 3.4 An element of the Education Budget is classed as Schools' Budget and is funded by the dedicated Schools Grant (DSG). Grant conditions require that any over or under spend should be carried forward to the next financial year.
- 3.5 There is a total projected underspend of £281k on DSG funded services which will be added to the £1,180k carried forward from 2017/18. The carry forward figure has been adjusted by the Early Year adjustment which has reduced the amount we receive in 2018/19 by £166k. This gives an estimated DSG balance of £1,295k at the end of the financial year.
- 3.6 This figure includes the additional £788k extra funding in 2018/19 that Government announced on the 17th December 2018 for the High Needs Block. It has been agreed that £212k of this funding will be utilised in 2019/20 to cover High Needs Block costs. This will in effect come from the £1,295k that is estimated to be carried forward into 2019/20. Without the £788k funding LBB would only be carrying forward £507k into 2019/20.
- 3.7 The High Needs element of the DSG received additional funding of £1m in 2018/19 from Council resources. The figures above include this contribution. There continues to be pressures in the High Needs Block in 2019/20 and the Council have agreed to increase their contribution to the Block to £1.9m from Council resources.
- 3.8 A summary of the main variations is provided in the table below, and further details of the variations can be found within Appendix 1B.

	<b>Variations</b>	
	<b>£'000</b>	
Bulge Classes	-128	
Classroom Hire	225	
Schools Rates	6	
Primary Support Team	-38	
Home & Hospital	94	
Pupil Support Services	-135	
Behaviour Support	-70	
Education Welfare Officers	36	
Late Adjustment to DSG Recoupment	83	
Use of Reserves	131	
In Year DSG Adjustments	98	
Additional High Needs Block Allocation	-788	
Other Small Balances	4	
SEN:		
- Placements	500	
- Support in FE colleges	-366	
- Transport	121	
- SIPS	-27	
- Darrick Wood Hearing Unit	44	
- Complex Needs Team	19	
- Outreach & Inclusion Service	-77	
- Early Support Programme	-13	
<b>Total</b>	<b>-281</b>	

### **Children's Social Care - £3,051k overspend**

- 3.9 The Children's Social Care division is currently overspending by £3,051k (net of management action of £800k). The main areas of over/underspend are highlighted in the paragraphs below and in Appendix 1B. For the budget in 2018/19 growth was given in the budget of 2,206k. This was partially offset by agreed 2018/19 management actions of £1,088k, leaving a net budget increase of £1,118k. The management actions have not all been found in year and it is unlikely that any further sums will be found this financial year. This has contributed to the overspend position. The management action of £800k includes an additional £300k of additional income that has been negotiated with the BCCG for 2018/19.
- 3.10 Placements for children continue to be a pressure area. The overspend before management action stands at £4,250k overspent. The number of placements has further increased above budgeted levels, particularly in Residential homes, independent fostering arrangements and special guardianship arrangements. This is in part due to the increase in the number of children reaching the threshold for secure placements and no secure placements being available. This is a national issue but the Council is experiencing an element of it. There has also been a significant increase in costs of outreach services connected to the placements.
- 3.11 Another risk area for placements is the Unaccompanied Asylum Seeker Children cohort. Bromley are experiencing higher levels of children coming to Bromley. Whilst there is grant available, this does not cover the costs of them being looked after. Further details are described in paragraph 7 of this report.

3.12 There is also an overspend predicted on staffing across the division of £189k (excluding BYSP and EIFS). This is being monitored closely and it is hoped that further strides are made to move away from agency staff social workers during the year.

3.13 Others areas of over and underspend include:-

- i) Overspend of £121k due to the increased usage of 'Staying Put' above the grant levels.
- ii) Reduction in the levels of expenditure of NRPF families of £179k below budget.
- iii) Budget for Care proceedings including community and residential parental assessments is £251k below budget. This is due to tighter controls and the use of in house resources to manage this more effectively.
- iv) An overspend of £65k in children with disabilities due to increased direct payments of £248k offset in part by an underspend in group based short breaks, transport and a contract reduction in relation to respite.
- v) An underspend in EIFS of £121k due to staffing and running expenses.
- vi) £12k underspend in BYSP due to an increase in professional fees, offset by staffing and income.
- vii) Contract savings on respite provision has realised a saving of £112k.
- viii) An underspend projected on direct accommodation support of £99k.

3.14 Full details of all the over and underspends are contained in Appendix 1.

3.15 There are also discussions being had with the Bromley Clinical Commissioning Group (BCCG) regarding their contributions that they make to placements. Management action has been successful and additional funding of £800k from the BCCG will be forthcoming during the year. No further management actions are predicted for the remainder of the financial year.

3.16 With the agreement of the relevant Portfolio Holders £250k has been transferred to the ECF Portfolio from the Strategy/Programmes Division within Adult Social Care to alleviate in year pressure within Childrens Social Care. These areas cross Portfolios and this has been used strategically across ECHS as a whole.

3.17 With the management action the total overspend is predicted to be £3,051k.

#### **4. FULL YEAR EFFECT GOING INTO 2019/20**

4.1 The cost pressures identified in section 3 above will impact in 2019/20 by £3,931k (£3,801k in Childrens Social Care and £130k in Education). Management action will continue to need to be taken to ensure that this does not impact on future years.

4.2 A significant part of the above has been reflected in the 2019/20 budget setting process. However other additional costs identified will need to be mitigated by the services during the course of the 2019/20 financial year. The main increases in the full year effect compared to the last monitoring report are in the area of childrens placements.

4.3 The full year effect and the 2019/20 growth assumes that management actions take place to help mitigate against the growth. Assumptions have been agreed by Members and are included in these figures. These include the assumption that management action will continue to be

taken to limit the expenditure on Agency staff and therefore keep the staffing budget within budget as far as possible.

- 4.4 Given the significant financial savings that the Council will need to make over the next four years, it is important that all future cost pressures are contained and that savings are identified early to mitigate these pressures.
- 4.5 An example of the efforts to mitigate against future growth would be that Officers are in negotiations with the BCCG to increase their contribution to placements costs. These negotiations are ongoing but Officers are confident that a further additional contribution will be agreed for 2019/20.
- 4.6 Further details are contained within Appendix 1.

## **5. POLICY IMPLICATIONS**

- 5.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 5.2 Bromley's Best Value Performance Plan "Making a Difference" refers to the Council's intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 5.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2018/19 to minimise the risk of compounding financial pressures in future years.
- 5.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council's budgetary control and monitoring arrangements.

## **6. FINANCIAL IMPLICATIONS**

- 6.1 A detailed breakdown of the projected outturn by service area is shown in appendix 1(a) with explanatory notes in appendix 1(b). Appendix 1 (c) shows the latest full year effects. Appendix 2 gives the analysis of the latest approved budget. Other financial implications are contained in the body of this report and Appendix 1b provides more detailed notes on the major services.
- 6.2 Overall the current overspend position stands at £2,997k (£3,931k overspend full year effect). The full year effect will be addressed in 2018/19 and 2019/20 in due course.

## **7. EXECUTIVE DIRECTOR COMMENTS**

- 7.1 The Children, Education and Families Portfolio has an overspend of £2,997,000 for the year.
- 7.2 The Education Division has an underspend of £54,000. Pressures in Adult Education, in house nurseries and the Education Welfare Service are currently being partly mitigated by Workforce Development and Governor Services, Early Years and SEN and Inclusion.
- 7.3 There is a current projected underspend in DSG of £281k. This will be added to the £1,180k carried forward from 2017/18. The carry forward figure has been adjusted by the Early Year adjustment which has reduced the amount we received in 2017/18 by £166k. This gives us an estimated DSG balance of £1,295k at the end of the financial year. This includes the additional £788k extra funding that Government announced on the 17th December 2018 for the High Needs Block. It has been agreed that £212k of this funding will be utilised in 2019/20 to cover High Needs Block costs. This will in effect come from the £1,295k that is estimated to

be carried forward into 2019/20. Without the £788k funding LBB would only be carrying forward £507k into 2019/20

7.4 There continues to be ongoing pressures in the DSG, especially in the High Needs Block, for 2019/20 onwards. The introduction of the National Funding Formula (NFF) means there are severe restrictions in how the grant is spent and in what areas. High Needs are experiencing increases in demands. The Council has contributed £1m in 2018/19 and £1m was top sliced from Schools DSG funding to support the High Needs Block. For 2019/20 the Council Contribution rises to £1.9m and the schools contribution reduces to zero. There is likely to be further increase pressures in this area that further funding streams will need to address.

7.5 In Children’s Social Care the overspend of £3,051k due to the increased number of children in care. The table below (table 1) sets out the position in respect of the number of CLA in Bromley, National and Statistical Neighbours. Post Ofsted, we saw a nominal increase per 10,000 as set out below. However, we are still below our statistical and national neighbours (an area that Ofsted has asked us to explain). Regardless, we have 59 more children (246) (in year/projected) above an agreed (financial baseline) of 187 children in independent fostering, in-house fostering and residential care (see table 2).

Table 1

Rate of CLA								
	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Bromley	41	41	39	37	39.6	39.3	41.7	40.5
Statistical Neighbours	48	47.5	50	49.7	50.7	54.3	TBC*	TBC*
National	59	60	60	60	60	62	TBC*	TBC*

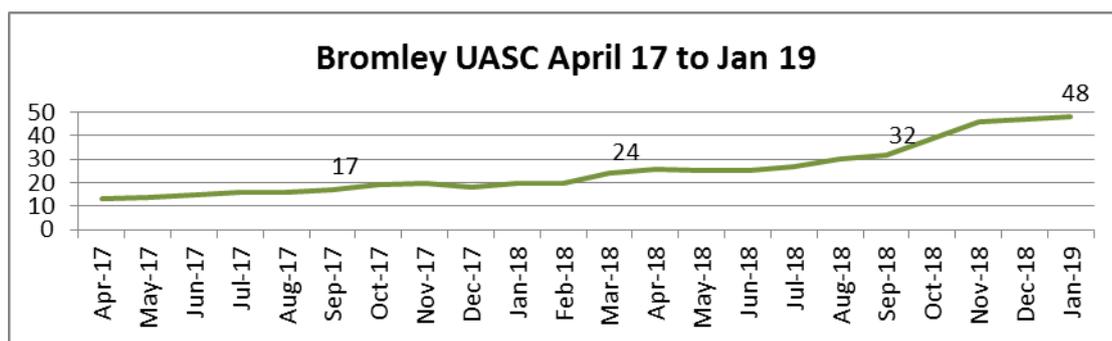
Table 2

Code	2018/19 Approved Budget		2018/19 Forecast		2018/19 Variation	
	£	Full Year Equiv.	£	Full Year Equiv.	£	Full Year Equiv.
<b>RESIDENTIAL (all types)</b>	<b>5,596,870</b>	28.21	<b>7,492,145</b>	46.61	<b>1,895,275</b>	18.40
<b>FOSTERING</b>						
Fostering IFA	2,617,790	60.56	3,889,747	87.66	1,271,957	27.10
Fostering In house	2,873,890	98.53	2,687,417	112.15	(186,473)	13.62
<b>Total Fostering</b>	<b>5,491,680</b>	159.09	<b>6,577,164</b>	199.81	<b>1,085,484</b>	40.72
<b>TOTAL RESIDENTIAL/ FOSTERING PLACEMENTS</b>	<b>11,088,550</b>	<b>187.30</b>	<b>14,069,309</b>	<b>246.42</b>	<b>2,980,759</b>	<b>59.12</b>

7.6 We have continued to see an increase in the number of Looked After Children but are confident that the right children are being cared for and this is borne out by the Courts. LA applications to Court for orders and the care plans are being validated by the court which indicates that our thresholds are correct and that these children need to be safeguarded away

from their parents. The number of care proceedings has dropped slightly is currently at 81 sets of proceedings – this number is for families and may involve a number of children in each family. We also have 43 families currently under the PLO and a number of these families could also be issued for care proceedings if issues of safeguarding cannot be mitigated. These children are likely to be subject to CP plans and these plans are not having the impact anticipated. The LA applications to court for orders and the care plans are being validated by the court which indicates that our thresholds are correct and that these children need to be safeguarded away from their parents. There is a cost implication for these children who will be cared for through fostering either in house of IFA and/or residential settings.

- 7.7 The continuing impact of the Social Work Act to support our children to the age of 25 is not yet fully showing itself but we can see the impact following the statutory letters sent out to 115 young people and the flow of young people contacting the authority for support. Some of this support is merely ‘touch base’ and others because they have found themselves in financial difficulty and threatened with tenancy breakdowns – at the current time we are receiving 2 or 3 contacts per week. We know that once Universal Credit is fully implemented this will likely increase the work required to support these young people. This in turn will have an impact on staffing and the likely need for growth in respect of YPA’s.
- 7.8 Bromley as part of the Pan London agreement had 48 UASC minors in January 2019. Our current cohort of Looked After is 338 and 48 of these are UASC. Currently there are only 6 boroughs who remain on the rota below their 0.7% – 53 children and Bromley is one of these. Two other boroughs are nearing their capacity and this will have a further impact on the Looked After population in Bromley. We are currently awaiting the most up to date figures regarding those young people who would turn 18 at the beginning of January but the government figures are 2 months behind and therefore at the current time is not taking account of those borough’s declaring their 18+ cohort.



- 7.9 Of the 48 young people 19 of them are 16 years and below and 29 are 17 years and below – 5 have turned 18 in January and will now be eligible for leaving care services and a further 4 will turn 18 between February and April. We currently have 51 care leavers eligible for services and 63 will be in this cohort within 6 months. This is currently 24% of the current workload for the service and is having an impact on social work time.
- 7.10 Due to the cultural match and complexity of these young people a number of them are in IFA placements which are more expensive. We are currently setting up a specialist fostering service to support these young people and provide more in house carers for emergencies which will reduce cost but ensure that young people receive wrap around services from us. At the present time we have 20 placements with IFA at a cost £450k

- 7.11 The increase is having an impact on staffing and at the current time we have 1 social work post and 3 YPA's. A growth bid was agreed for 2019/20 which acknowledged the increases in UASC's coming through the system.
- 7.12 We have already created as an interim measure a 4th team manager post which is being paid for from vacancies – this is not sustainable. In addition this has an impact on the financial capacity to make the necessary and somewhat complicated home office claims.
- 7.13 Alongside this are hidden costs of social work time, IRO's and services required to support these very vulnerable young people.
- 7.14 In addition this has a knock on effect to the capacity within the Virtual School.
- 7.15 Although the Council are given grant (£91 per day for a 16+, £114 per day for an U16) this does not cover the costs of the placements and the on costs. An additional 30 children (based on 23 last reported in May and the maximum allocation of 53) placed in independent foster care could cost as much as £1,350k gross per annum in a full year in placements alone. There would also be costs of additional social workers and other back office costs of £400k. This would be offset by grant of £930k leaving a net position of £820k.
- 7.16 This is the worst case scenario and assumes that all of the children are placed in more expensive settings so the final amount will be subject to the actual setting they are placed in. Growth has also been agreed and put into the budget to mitigate against this.

#### Residential Placements:

- 7.17 This continues to be a challenge for the authority and across other Local Authorities with regard to suitable quality placements for children with complex needs and especially those who meet the secure threshold. This is being addressed through the building of two further educational secure units but these will not come on stream for a couple of years. Therefore the issues of lack of suitable safe placements persists.
- 7.18 At the current time we have 2 young people in secure and when they step down to residential this is likely to continue to be a high cost responsibility in terms of having to put 2:1 and then 1:1 staffing around them. The costs for this type of residential continue to remain around £8,900 per week - we should be predicting that a repeat of last year is likely to occur and therefore this should be calculated for 2 young people at any one time for a period of 6 months each in the region of £442, 000 per year and an expected uplift from providers during the year 18/19
- 7.19 In addition we are discussing with the West London Alliance whether Bromley should join this hub and how this would support us going forward in terms of suitable placements and have more strength in negotiating terms with IFA's
- 7.20 A meeting regarding this is taking place the week of 18th February 2019.
- 7.21 The Virtual School is being challenged in respect of the numbers of adopters in Bromley who under the Social Work Act are now able to request support from the Virtual School – this is at present around 2 or 3 enquiries per week together with school requests. This is predicted to grow as Bromley is likely to have a richness in adoptive families where children have been placed by other adoption agencies. The Government when including this in the SW Act

considered that this would not have an impact on the work of the VS however this is dependent on the particular Borough and its demographics.

- 7.22 Agency staff continues to be cost burden although we have maintained around 85% of permanent social worker staff coming from the low figure of 42% in 17/18.
- 7.23 We have developed our 23 one hundred day students and anticipate that a number of these students will be offered placements to offset the agency figures. In addition we will repeat the same exercise as of last year in recruiting up to 30 ASYE in September to replace the agency workers. We continue to convert as many workers as possible and as such a recruitment campaign will recommence in February with a ‘conversion’ event and advertising campaign on the back of our Ofsted outcome. This area will continue to be a challenge as we are competing with other LA who are raising their salaries and costs to attract the small pool of skilled experienced workers. Our caseload promise and training continues to attract some workers to Bromley. The recruitment and retention board meets monthly to consider how best to address this.
- 7.24 The risks in the Education, Children & Families Portfolio are:-
- i) Recruitment and retention of permanent staff/ ability to recruit skilled staff for the posts vacant.
  - ii) Limited supply and increasing costs of residential placements – including the specialist placements for very complex young people.
  - iii) Increase in the Looked After Population – particularly in our Looked After Unaccompanied Minors population.
  - iv) Increased complexity of children (SEND).
  - v) Impact of Social Work Act 2017 implementation.
  - vi) Income from partners reducing.
  - vii) Shortage of local school places.
  - viii) Increasing High Needs Block expenditure not matched by a commensurate increase in Government Grant
  - ix) Continuing impact of 2014 Children and Families Act extending the age range to 25 for Education, Health and Care Plans.

<b>Non-Applicable Sections:</b>	Legal Implications Personnel Implications Customer Implications
Background Documents: (Access via Contact Officer)	2018/19 Budget Monitoring files in ECHS Finance Section

## Education, Children and Families Portfolio Budget Monitoring Summary

2017/18 Actuals £'000	Service Areas	2018/19 Original Budget £'000	2018/19 Latest Approved £'000	2018/19 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>								
<b>Education Division</b>								
Cr 360	Adult Education Centres	Cr 525	Cr 525	Cr 397	128	1	152	130
418	Schools and Early Years Commissioning & QA	524	524	488	Cr 36	2	21	0
5,583	SEN and Inclusion	5,820	6,515	6,393	Cr 122	3	Cr 116	0
95	Strategic Place Planning	96	96	96	0		0	0
6	Workforce Development & Governor Services	5	5	Cr 39	Cr 44	4	Cr 54	0
Cr 167	Education Services Grant	0	0	0	0		0	0
185	Access & Inclusion	165	158	185	27	5	31	0
Cr 1,312	Schools Budgets	Cr 1,348	Cr 1,348	Cr 1,348	0	6	0	0
102	Other Strategic Functions	1,038	334	327	Cr 7		0	0
<b>4,550</b>		<b>5,775</b>	<b>5,759</b>	<b>5,705</b>	<b>Cr 54</b>		<b>34</b>	<b>130</b>
<b>Children's Social Care</b>								
1,248	Bromley Youth Support Programme	1,479	1,475	1,463	Cr 12	7	57	0
686	Early Intervention and Family Support	1,093	1,067	946	Cr 121		Cr 90	0
4,912	CLA and Care Leavers	5,066	5,471	5,493	22		Cr 84	Cr 153
13,592	Fostering, Adoption and Resources	13,638	14,126	18,376	4,250		3,085	5,115
0	Management action - Additional CCG Income	0	0	Cr 800	Cr 800		Cr 500	Cr 500
2,833	Referral and Assessment Service	2,909	3,462	3,283	Cr 179		Cr 182	Cr 179
2,176	Safeguarding and Care Planning East	2,159	3,019	2,768	Cr 251		Cr 229	Cr 82
3,874	Safeguarding and Care Planning West	3,810	4,313	4,266	Cr 47	13	0	
4,290	Safeguarding and Quality Improvement	4,260	1,740	1,929	189	126	939	
	Planned savings from management action	0	0	0	0	Cr 200	Cr 1,339	
<b>33,611</b>		<b>34,414</b>	<b>34,673</b>	<b>37,724</b>	<b>3,051</b>		<b>1,996</b>	<b>3,801</b>
<b>38,161</b>	<b>TOTAL CONTROLLABLE FOR EDUCATION, CHILDREN &amp; FAMILIES</b>	<b>40,189</b>	<b>40,432</b>	<b>43,429</b>	<b>2,997</b>		<b>2,030</b>	<b>3,931</b>
3,257	<b>Total Non-Controllable</b>	2,006	2,088	2,073	Cr 15			0
7,309	<b>Total Excluded Recharges</b>	8,126	8,118	8,118	0		0	0
<b>48,727</b>	<b>TOTAL EDUCATION, CHILDREN &amp; FAMILIES PORTFOLIO</b>	<b>50,321</b>	<b>50,638</b>	<b>53,620</b>	<b>2,982</b>		<b>2,030</b>	<b>3,931</b>
<b>Memorandum Item</b>								
<b>Sold Services</b>								
29	Education Psychology Service (RSG Funded)	Cr 107	Cr 107	Cr 75	32	8		0
7	Education Welfare Service (RSG Funded)	Cr 32	Cr 32	10	42		0	
3	Workforce Development (DSG/RSG Funded)	Cr 4	Cr 4	Cr 50	Cr 46		0	
43	Community Vision Nursery (RSG Funded)	49	49	81	32		0	
75	Blenheim Nursery (RSG Funded)	76	76	101	25		0	
<b>157</b>	<b>Total Sold Services</b>	<b>Cr 18</b>	<b>Cr 18</b>	<b>67</b>	<b>85</b>		<b>0</b>	<b>0</b>

**REASONS FOR VARIATIONS****1. Adult Education - Dr £128k**

The Adult Education service is currently projecting to overspend by £128k. The main pressure areas for the service is £161k for staffing costs to provide required courses and preparation for the OFSTED inspection. There is also an under collection of income of £30k as compared to the baseline budget.

There is an underspend on the running costs (£63k) that is offsetting the on-going pressures.

**2. Schools and Early Years Commissioning & QA - Cr £36k**

The in-house nurseries now have the restructured staffing structure in place. This financial year will be part year under the existing structure and part year under the new structure. This has had the effect of expecting the nurseries to overspend by £13k for the year.

These cost pressures are being offset by the current staffing underspends of £20k that are mainly due to vacant posts.

There also is an underspend on running costs of £29k.

**3. SEN and Inclusion - Cr £122k**

The staffing in this area is currently forecasting an underspend by £53k. This is due to changes to how posts are being funded - removing some from grant funding and including others.

The Education Psychologists are currently in the process of recruiting to the vacant posts in their team. This is causing the statutory service they are required to provide to be underspent by £40k and the Trading Service they offer to the Schools to be overspent by £30k due to the use of expensive agency staff used to provide the service. This is a net underspend of £10k.

SEN Transport is currently forecast to underspend by £59k due to additional collection of income from other LA's. This figure may change during the year as route rationalisation occurs.

**4. Workforce Development & Governor Services - Cr £44k**

The projected underspend is due to a detailed review of the service that has identified a number of running costs that are not going to be used during this financial year.

**5. Access & Inclusion - Dr £27k**

The Education Welfare Service Trading Account is currently expected to under collect on it's income by £39k due to the loss of a number of school contracts. The provision of the service will need to be reviewed.

There is currently expected to be an underspend of £7k on the cost for transporting mainstream children to their school.

There is a small underspend on the running costs of £5k that is offsetting the on-going pressures.

**6. Schools Budgets (no impact on General Fund)**

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget.

There is a current projected underspend in DSG of £281k. This will be added to the £1,180k carried forward from 2017/18. The carry forward figure has been adjusted by the Early Year adjustment which has reduced the amount we received in 2017/18 by £166k. This gives us an estimated DSG balance of £1,295k at the end of the financial year. This includes the additional £788k extra funding that Government announced on the 17th December 2018 for the High Needs Block. It has been agreed that £212k of this funding will be utilised in 2019/20 to cover High Needs Block costs. This will in effect come from the £1,295k that is estimated to be carried forward into 2019/20. Without the £788k funding LBB would only be carrying forward £507k into 2019/20

The in-year overspend is broken down as follows:-

Bulge class are currently expected to underspend by £128k for this financial year. Additionally we are currently expecting to spend £225k on modular classroom rentals during the year. Both of these figures may change once the requirements for the new academic year have been established from the October school census.

Free Early Years Education is currently forecast to underspend this financial year. Any over or underspend on this area will only have a marginal effect on the DSG variances as DfE calculate our final allocation (released in July) based on the Early Years annual census that is performed every January. The returns from the nurseries are checked by members of the Early Years team before passing the figures to DfE in March. DfE then review the figures before publish our final allocations, where they will make any adjustments to our prior year allocation. It is expected that the currently underspend will produce a clawback of funds in July at approximately the same level as the current forecast underspend. The clawback cannot be estimated until the Early Years census data is submitted to DfE in March.

There is an underspend of £38k in the Pupil Support Services area. This is due to vacant posts and the under use of agency and consultancy costs to provide the service.

There is a pressure of £6k on the DSG due to the increase in a rate bills in a maintained school. This was not factored into the original funding.

The Home and Hospital service has a pressure of £94k due to the splitting out of the Nightingale school from the service. The Home and Hospital service is in the process of being reviewed.

There is an underspend of £135k in the Pupil Support Services area. This is due to vacant posts and the under use of agency and consultancy costs to provide the service.

The Behaviour Support service is currently expected to overspend by £70k based on expected costs for the year.

The Education Welfare service is currently forecasting an overspend of £36k due to higher staffing costs than expected

Due to a late adjustment of the recoupment at one of the schools in Bromley, there is any additional £83k worth of recoupment that the Council had not budgeted for and is therefore causing a pressure on the DSG.

It was agreed at the start of the year to use £188k of the brought forward balance to support the Central Schools Services Block in-year. There are also two Recoupment adjustments that have been identified during the year that will also effect the Brought Forward amount by a credit of £57k. This gives an overall Use of the Reserve of £131k for the year.

There has been a number of in year DSG adjustments that have not yet been factored in to the budget figures. This changes come to a total of £98k and all impact on the High Needs Block.

In December 2018 the Government announced that they would be giving extra money to support the council's High Needs DSG Block due to the pressures on the High Needs Block nationwide. This grant is being retained to cover expenditure in both this year and future years.

SEN placements are projected to overspend by a total of £500k. The overspend is being caused by the Maintained Day (£339k), Independent Day (£655k) and Alternative Programmes (£286k). These overspends are then offset by underspends on Independent Boarding Schools (£131k), Maintained Boarding Schools (£338k) and Matrix funding (£114k). Additional, there is currently forecast to be an underspend on schools ARP's of £197k.

The SEN placement budget pressure is coming from increased pupil numbers, this is in spite of the increases in in-borough Special Education places at Bromley schools.

SEN Support for clients in Further Education Colleges is expected to underspend by £366k this year. This is due to the cost of placing clients with Independent providers and having more in borough placements.

The DSG funded element of SEN Transport is projected to overspend by £121k due to the new routes that were established in the last year. The level of spend in this area has been lower in previous years. Due to the current funding regulations LBB are not permitted to increase this budget from the previous years allocation.

The SIPS, Early Support Programme and Outreach & Inclusion Services are all currently projected to underspend. Most of the underspend relates to lower than expected staffing costs, but there is also a small amount that relates to running costs that are not expected to be incurred during the year. The total of all of these underspends is a £117k. These are then being offset by the overspend in the Hearing Units and the Complex Needs team (totalling £63k) to give a net underspend of £54k.

There is also a total small balance of overspends of £4k.

	Variations £'000	High Needs £'000	Schools £'000	Early Years £'000	Central £'000
Bulge Classes	-128	0	-128	0	0
Classroom Hire	225	0	225	0	0
Primary Support Team	-38	0	0	0	-38
School Rates	6	0	6	0	0
Home & Hospital	94	94	0	0	0
Pupil Support Services	-135	-135	0	0	0
Behaviour Support	-70	-70	0	0	0
Education Welfare Officers	36	0	0	0	36
Late Adjustment to DSG Recoupment	83	0	83	0	0
Use of Reserves	131	0	-57	0	188
In Year DSG Adjustments	98	98	0	0	0
Additional High Needs Block Allocation	-788	-788	0	0	0
Other Small Balances	4	-7	0	-1	12
SEN:					
- Placements	500	500	0	0	0
- Support in FE colleges	-366	-366	0	0	0
- Transport	121	121	0	0	0
- SIPS	-27	0	0	-27	0
- Darrick Wood Hearing Unit	44	44	0	0	0
- Complex Needs Team	19	19	0	0	0
- Outreach & Inclusion Service	-77	-77	0	0	0
- Early Support Programme	-13	-13	0	0	0
<b>Total</b>	<b>-281</b>	<b>-580</b>	<b>129</b>	<b>-28</b>	<b>198</b>

There will continue to be pressures in the DSG from 2019/20 onwards, especially in the High Needs Block area. More children are coming through the system which will put pressure on DSG resources. In 2018/19 DfE agreed that LBB could top slice £1m from the Schools DSG to underpin the High Needs budget. A further request was put forward to DfE for 2019/20 and this was rejected and therefore additional Council resources have been added to close the shortfall. From 2020/21 it is expected that this will no longer be available as the 'hard formula' National Funding formula kicks in and funding blocks are even more rigidly fixed.

## **7. Children's Social Care - Dr £3.051k**

The current budget variation for the Children's Social Care Division is projected to be an overspend of £3,051k, a significant increase from the overspend reported for September, which was £1,996k. Despite additional funding being secured in the 2018/19 budget, continued increases in the number of children being looked after together with the cost of placements has continued to put considerable strain on the budget. Officers met to discuss ways to mitigate this, and management action of £200k was agreed last cycle. This has now been removed as it is unlikely that these savings will be achieved by the end of the financial year.

#### Bromley Youth Support Programme -Cr £12k

The BYSP budget is projected to underspend by £12k this year, analysed as follows:

- Youth Service - Cr £38k

Staffing is projected to be underspent by £31k, premises costs £18k and transport costs by £9k and contributions to other local authorities by £41k. This is offset by projected overspends on supplies and services of £26k and income of £35k.

- Business Partnership's - Dr £46k

Staffing is projected to be underspent by £65k and supplies & services and transport by £34k. This is offset by a projected underachievement of income from schools of £86k and contributions from other departments of £44k and other income of £15k.

- Youth Offending Team - Cr £20k

Staffing is projected to be underspent by £50k this is offset by a projected overspend of £16k on premises & transport costs and £14k on the Appropriate Adult scheme

#### Early Intervention & Family Support - Cr £121k

There is a projected net underspend in this area due to salaries (Cr £24k), premises improvement costs (Cr £50k), cleaning (Dr £13k), telephones (Cr £7k), services commissioning costs (Cr £33k) and income (Cr £20k)

#### CLA and Care Leavers - Dr £22k

Expenditure relating to the 'Staying Put' grant, where care leavers can remain with their foster carers after the age of 18, continues to show an overspend on the budget. The budget was realigned for 2018/19 within available resources, however an overspend of £121k is currently projected.

Offsetting this is a projected underspend on direct accommodation support to looked after children (net of housing benefit) of £99k.

#### Fostering, Adoption and Resources - £3,450k

The budget for children's placements is currently projected to overspend by £3,450k this year, a significant increase from the position reported in September. This amount is analysed by placement type below.

- Community Home's / Community Home's with Education - Dr £1,705k

- Boarding Schools - Dr £144k

- Secure Accommodation & Youth on Remand - Dr £85k

- Fostering services (IFA's) - Dr £1,272k

- Fostering services (In-house, including SGO's and Kinship) - Dr £417k

- Adoption placements - Dr £200k

- Outreach Services - Dr £482k

- Transport Costs - Cr £55k

Included in the variations above, Bromley CCG have allocated funding of £500k as a contribution towards the continuing care costs of placements. An additional amount of funding of £800k has also been sought from the CCG as a contribution to these placements this has been agreed for 2018/19. Should this latter amount not be agreed in future then this will have an impact on the budget

#### Referral and Assessment Service - Cr £179k

The main projected variance relates to services to people with No Recourse to Public Funds (NRPF), which is currently projecting an underspend of £179k. This budget had been increased in the past as numbers had risen significantly, however currently numbers are much lower, resulting in this underspend.

#### Safeguarding and Care Planning East - Cr £251k

The budget for care proceedings is currently projected to underspend by £251k, particularly in the area of community and residential parenting assessments.

#### Safeguarding and Care Planning West- Cr £47k

Services for Children with Disabilities is projected to overspend by £65k this year. This is made up of an overspend of £248k in relation to Direct Payments and Care Initiatives, offset by an underspend of £28k on transport and £155k on group based short breaks.

A change in the provision of the short/respite breaks service at Hollybank has also realised an ongoing saving of £112k.

#### Safeguarding and Quality Improvement - Dr £189k

The projected variation of £189k overspend in this area relates solely to staffing.

#### Management Action

Officers have discussed ways to mitigate this overspend and had agreed on management action plans totalling £480k at May budget monitoring. This was revised to £200k in September for the remainder of the year as there had been limited success to date. The latest position is that it is not expected that any further savings can be achieved this year, therefore the remainder of the savings have been removed.

#### **8. Sold Services (net budgets)**

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

#### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. Since the last report to the Executive, there has been one waiver in the Education area with an annual value of less than £30k. In Children's Social Care there were 4 waivers agreed for placements of between £50k and £100k and 7 for more than £100k.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been 2 virements 1) a virement has been actioned in Education for £35k and relates to the correction of the budget for a contract and 2) contributions from ECHS divisions to create a Customer Relations Officer as part of the Strategy, Performance and Engagement restructure for £8k. 3) Virement to CSC relating from the Programmes and Strategy Divisions to offset pressures in CSC of £250k

Description	2018/19 Latest Approved Budget £'000	Variation To 2018/19 Budget £'000	Potential Impact in 2019/20
Children's Social Care	34,414	3,611	The overall full year effect of the Children's Social Care overspend is £3,801k, analysed as Residential, Fostering and Adoption Dr £5,115k , Leaving Care services (inc Staying Put and Housing Benefit clients) Cr £153k, No Recourse to Public Funds Cr £179k and Parental Assessments Cr £82k .This assumes that management action of £400k is achieved in 2019/20 and additional funding being negotiated from Bromley CCG of £500k is also received. Additionally, staffing costs are projected to be overspent by £939k due to continued high use of agency staff, however management action has been included to offset this as the department will need to manage the costs of staffing within the overall budget.
Adult Education	Cr 525	128	The pressure in the Adult Education area is being caused by the provision of non-fee paying courses as required by the community learning element of the ESFA grant. This requires us to provide provision to support vulnerable communities and any reduction in the priority area risks a reduction in the future allocation of the grant. The full year effect is projected to be £130k.

## Reconciliation of Latest Approved Budget

	<b>£'000</b>
<b>Original Budget 2018/19</b>	<b>50,321</b>
<b>Contingency:</b>	
SEN Implementation Grant 2018/19	
- expenditure	189
- income	Cr 189
SEND Preparation for Employment Grant 2018/19	
- expenditure	63
- income	Cr 63
SEN Pathfinder Grant 2018/19	
- expenditure	28
- income	Cr 28
<b>Carry forwards:</b>	
SEN Implementation Grant 2016/17	
- expenditure	20
- income	Cr 20
SEN Pathfinder Grant 2016/17	
- expenditure	16
- income	Cr 16
Early Years Grant	
- expenditure	15
- income	Cr 15
School Improvement Grant	
- expenditure	47
- income	Cr 47
High Needs Strategic Planning Fund	
- expenditure	13
- income	Cr 13
Delivery Support Fund	
- expenditure	69
- income	Cr 69
Tackling Troubled Families	
- expenditure	498
- income	Cr 498
<b>Other:</b>	
Fire Risk Assessment and Cyclical Maintenance	82
Customer Relations Officer post	Cr 8
Strategic and Business Support Services restructure	Cr 7
Education Psychologist Recharge	0
Virement from Programmes and Strategy Divisions to Childrens Social Care	250
<b>Latest Approved Budget for 2018/19</b>	<b><u>50,638</u></b>

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Report No.  
FSD19040

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** PORTFOLIO HOLDER FOR EDUCATION, CHILDREN AND FAMILIES

**Date:** For Pre-Decision Scrutiny by the Education, Children & Families Budget and Performance Monitoring Sub-Committee on 10<sup>th</sup> April 2019

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** CAPITAL PROGRAMME MONITORING - 3<sup>RD</sup> QUARTER 2018/19 & CAPITAL STRATEGY 2019 TO 2023

**Contact Officer:** Jo-Anne Chang Rogers, Principal Accountant  
Tel: 020 8313 4292 E-mail: [Jo-Anne.Chang-Rogers@bromley.gov.uk](mailto:Jo-Anne.Chang-Rogers@bromley.gov.uk)

**Chief Officer:** Director of Finance

**Ward:** All

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1. Reason for report

On 13<sup>th</sup> February 2019, the Executive received a report summarising the current position on capital expenditure and receipts following the 3<sup>rd</sup> quarter of 2018/19, and presenting for approval the new capital schemes in the annual capital review process. The Executive agreed a revised capital programme for the five year period 2018/19 to 2022/23. This report highlights changes agreed by the Executive in respect of the Capital Programme for the Education, Children & Families Portfolio. The revised programme for this portfolio is set out in Appendix A and detailed comments on individual schemes are shown in Appendix B.

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2. **RECOMMENDATION(S)**

**The Portfolio Holder is asked to note and confirm the changes agreed by the Executive on 13<sup>th</sup> February 2019.**

## Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley".
  2. BBB Priority: Excellent Council
- 

## Financial

1. Cost of proposal: Not Applicable
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Capital Programme
  4. Total current budget for this head: £33.0m for the Education, Children and Families Portfolio over the five years 2018/19 to 2022/23
  5. Source of funding: Capital grants, capital receipts, S106 and earmarked revenue contributions.
- 

## Staff

1. Number of staff (current and additional): 1 fte
  2. If from existing staff resources, number of staff hours: 36 hours per week
- 

## Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### Capital Monitoring - variations agreed by the Executive on 13<sup>th</sup> February 2019

3.1 A revised Capital Programme has been submitted for approval to the Executive on 13<sup>th</sup> February 2019, following a detailed monitoring exercise carried out after the 3<sup>rd</sup> quarter of 2018/19. The base position is the programme approved by the Executive on 28<sup>th</sup> November 2018, as amended by variations approved at subsequent Executive meetings. All changes to schemes in the Education, Children & Families Portfolio Programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.4. The revised Programme for the Portfolio is attached as Appendix A, whilst Appendix B shows actual spend against budget in 2018/19, together with detailed comments on individual scheme progress.

	2018/19	2019/20	2020/21	2021/22	2022/23	TOTAL
	£'000	£'000	£'000	£'000	£'000	2018/19 to 2022/23 £'000
Programme approved by Executive 28/11/18	16,003	14,945	875	10	0	31,833
<u>Variations approved by Executive 13/02/19</u>						
Additional Basic Need	0	1,208	0	0	0	1,208
Langley Park Boys School -BSF (see para 3.2)	Cr 3	0	0	0	0	Cr 3
The Highway Primary (see para 3.2)	0 Cr	113	0	0	0	Cr 113
Basic Need (see para 3.2)	3	113	0	0	0	116
Suitability/Modernisation Issues in Schools (see para 3.3)	0 Cr	386	0	0	0	Cr 386
Universal Free School Meals (see para 3.3)	0 Cr	19	0	0	0	Cr 19
Capital Maintenance in Schools (see para 3.3)	405	0	0	0	0	405
Rephasing from 2018/19 into 2019/20 (see para 3.4)	Cr 2,772	2,772	0	0	0	0
New Schemes (see para 3.6)	0	0	0	0	10	10
Total amendments to the Capital Programme	Cr 2,367	3,575	0	0	10	1,218
<b>Revised Education, Children &amp; Families Programme</b>	<b>13,636</b>	<b>18,520</b>	<b>875</b>	<b>10</b>	<b>10</b>	<b>33,051</b>

#### 3.2 Reallocation of budgets from completed schemes to Basic Need:

The Executive on 13<sup>th</sup> February 2019 approved the reallocation of £3k in 2018/19 from Langley Park Boys and £113k in 2019/20 from The Highway Primary completed schemes to the Basic Need programme. The budget had initially been set aside to cover any additional spend that may have arisen beyond the defects and snagging period, however this is no longer required.

#### 3.3 Reallocation of budgets from completed schemes to Capital Maintenance in Schools:

The Executive on 13<sup>th</sup> February 2019 approved the reallocation of £386k and £19k in 2019/20 from Suitability/Modernisation issues in Schools, and Universal Free School Meals completed schemes respectively, to the Capital Maintenance in Schools scheme budget in 2018/19 due to the main improvement works falling under this scheme.

#### 3.4 Schemes re-phased from 2018/19 into 2019/20:

As part of the 3<sup>rd</sup> quarter monitoring exercise, a total of £2,772k has been rephased from 2018/19 into 2019/20 to reflect revised estimates of when expenditure is likely to be incurred. This is primarily due to adjusting the Basic Need scheme so that is in line with the most recent

projected cash flow provided by consultants. Scheme rephasings are itemised in the table below and comments on scheme progress are provided in Appendix B.

<b>Capital Expenditure - Rephasing in Q3 Monitoring</b>	<b>2018/19</b>	<b>2019/20</b>	<b>TOTAL</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Healthy Pupil Capital Fund	Cr 29	29	<b>0</b>
Basic Need	Cr 2,600	2,600	<b>0</b>
Security Works	Cr 35	35	<b>0</b>
Children and Family Centres	Cr 50	50	<b>0</b>
30 Hours Funded Childcare IT Solution Scheme	Cr 43	43	<b>0</b>
Mobile Technology to Support Childrens Social Workers	Cr 15	15	<b>0</b>
<b>Total Education, Children &amp; Families rephasing</b>	<b>Cr 2,772</b>	<b>2,772</b>	<b>0</b>

### **Annual Capital Review – new scheme proposals**

- 3.5 In recent years, the Council has steadily scaled down new capital expenditure plans and has transferred all of the rolling maintenance programmes to the revenue budget. General (un-earmarked) reserves, established from the disposal of housing stock and the Glades Site, have been gradually spent and have fallen from £131m in 1997 to £45.7m (including unapplied capital receipts) as at 31st March 2018. The Council's asset disposal programme has diminished and any new capital spending will effectively have to be met from the Council's remaining revenue reserves
- 3.6 As part of the normal annual review of the Capital Programme, Chief Officers were invited to come forward with bids for new capital investment, including Invest to Save bids which were particularly encouraged. Apart from the regular annual capital bid for Feasibility Studies, no bids for new schemes were received for the Education, Children & Families Portfolio. The 2022/23 annual provision for feasibility studies (£10k) was approved and has been added to the Capital Programme.

### **Post-Completion Reports**

- 3.7 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in prior years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. Post-completion reports on the following schemes are currently due for the Education, Children and Families Portfolio before the end of the 2019/20 monitoring cycle:
- Langley Park Boys School (BSF)
  - The Highway Primary
  - Universal Free School Meals

This quarterly report will monitor the future position and will highlight any further reports required.

## **4. POLICY IMPLICATIONS**

- 4.1 Capital Programme monitoring and review is part of the planning and review process for all services. The capital review process requires Chief Officers to ensure that bids for capital investment provide value for money and match Council plans and priorities.

## 5. FINANCIAL IMPLICATIONS

- 5.1 These were reported in full to the Executive on 13<sup>th</sup> February 2019. Changes agreed by the Executive for the Education, Children & Families Portfolio Capital Programme are set out in the table in paragraph 3.1.

<b>Non-Applicable Sections:</b>	Legal, Personnel and Procurement Implications, Impact on Vulnerable Adults and Children
Background Documents: (Access via Contact Officer)	Capital Programme Monitoring Qtr 2 2018/19 (Executive 28/11/18) Capital Programme Monitoring Qtr 3 2018/19 (Executive 13/02/19)

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## Appendix A

EDUCATION, CHILDREN & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME 13TH FEBRUARY 2019										
Code	Capital Scheme/Project	Total Approved Estimate	Actual to 31.3.18	Estimate 2018/19	Estimate 2019/20	Estimate 2020/21	Estimate 2021/22	Estimate 2022/23	Responsible Officer	Remarks
		£'000	£'000	£'000	£'000	£'000	£'000	£'000		
	<b>SECONDARY SCHOOLS</b>									
907558	Langley Park Boys School - BSF (Building Schools for the future)	38,735	38,735	0	0	0	0	0	Rob Bollen	BSF One School Pathfinder; government grant £35,800k; LBB contribution £2,006k re: enhanced performance space; £316k t/f from Secondary Investment Strategy. Further £400k from DSG.
	<b>TOTAL SECONDARY SCHOOLS</b>	<b>38,735</b>	<b>38,735</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
	<b>PRIMARY SCHOOLS</b>									
907564	Primary Capital Programme - other	5,919	5,919	0	0	0	0	0	Rob Bollen	Bickley & Princes Plain Primary schemes completed.
907564	The Highway Primary - partial rebuild	5,305	5,305	0	0	0	0	0	Rob Bollen	£2,620k PCP, £500k Children & Family Centre grant, £300k Early Years, £600k planned maint; £93k schools capital maint in 11/12; £140k revenue cont in 11/12, £94k from Princes Plain; £434k from other PCP schemes.
	<b>TOTAL PRIMARY SCHOOLS</b>	<b>11,224</b>	<b>11,224</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
	<b>SPECIAL SCHOOLS</b>									
907976	Glebe School expansion	4,880	4,473	407	0	0	0	0	Rob Bollen	Approved by Full Council 14/04/14
	<b>TOTAL SPECIAL SCHOOLS</b>	<b>4,880</b>	<b>4,473</b>	<b>407</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
	<b>OTHER EDUCATION SCHEMES</b>									
907982	Widmore Centre	129	0	129	0	0	0	0	Rob Bollen	Subject to approval Executive 10th July 2018. Funded from disposal receipt
907981	Healthy Pupil Capital Fund	29	0	0	29	0	0	0	Rob Bollen	Subject to approval Executive 10th July 2018. 100% government grant
906691	Formula Devolved Capital	5,382	5,205	89	88	0	0	0	David Bradshaw	100% government grant
906695	Seed Challenge Fund	2,464	2,018	100	346	0	0	0	Rob Bollen	£300k "suitability" funding in 2011/12; £11k for Farnborough
9071211	Schools Access Initiative	1,390	1,231	159	0	0	0	0	Rob Bollen	DDA requirement; £150k p.a from schools' revenue budget; £24k to Bickley PCP
906718	Security Works	1,170	1,030	5	135	0	0	0	Rob Bollen	
907549	Children and Family Centres	6,662	6,612	0	50	0	0	0	Rachel Dunley	100% DfES SureStart grant; £500k for Highway scheme, £750k for Hawes Down Co-location, grant cut by £802k; £297k revenue cont c/f from 12/13
906725	Suitability / Modernisation issues in schools	1,286	1,286	0	0	0	0	0	Rob Bollen	Funded by 11/12 capital maintenance settlement; £46k from suitability surveys; £350k to Farnborough Primary

EDUCATION, CHILDREN & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME 13TH FEBRUARY 2019										
Code	Capital Scheme/Project	Total Approved Estimate	Actual to 31.3.18	Estimate 2018/19	Estimate 2019/20	Estimate 2020/21	Estimate 2021/22	Estimate 2022/23	Responsible Officer	Remarks
906726	Capital maintenance in schools	£'000 10,588	£'000 9,691	£'000 897	£'000 0	£'000 0	£'000 0	£'000 0	Rob Bollen	100% government grant - 2011/12 settlement; £300k to seed challenge; £150k to security works; £150k to suitability/modernisation settlement; £80k to Hawes Down Co-Location & £93k to The Highway in 11/12; £161k t/f from modernisation fund
907974	Basic Need	86,375	57,836	11,088	16,586	865	0	0	Rob Bollen	100% government grant
907977	Universal free school meals	368	368	0	0	0	0	0	Rob Bollen	100% government grant
907975	Early Education for Two Year Olds	894	187	707	0	0	0	0	Carol Arnfield	100% government grant. Further additions to the £558k in the Early Education for Two Year Olds scheme; £150k contribution from revenue (DSG), and £186k for the London Childcare Grant (Approved in Executive 26/11/14)
907980	30 Hours Funded Childcare IT Solution Scheme	46	3	0	43	0	0	0	Carol Arnfield	Approved by Executive 19/07/17 100% government grant
907979	Beacon House Refurbishment	3,577	3,148	39	390	0	0	0	Rob Bollen	£3m funded from DSG and £0.577m funded from Basic Need (Executive 09/09/15)
907000	Feasibility Studies	50 0	0	10	10	10	10	10	Rob Bollen	
907556	Phoenix Pre-School SEN service - Council contribution	292	252	0	40	0	0	0	Rob Bollen	Approved by Executive 02/12/15 (scheme re-instated)
907548	Youth centres - Capital improvements	72	69	3	0	0	0	0	Linda King	Youth Capital Fund grant £72k
951000	S106 - Education (unallocated)	788	0	0	788	0	0	0	Rob Bollen	S106 Receipts
907562	Mobile Technology to Support Childrens Social Work	71	53	3	15	0	0	0	Janet Bailey	100% Grant
TOTAL OTHER EDUCATION SCHEMES		121,633	88,989	13,229	18,520	875	10	10		
TOTAL EDUCATION, CHILDREN & FAMILIES PORTFOLIO		176,472	143,421	13,636	18,520	875	10	10		

EDUCATION, CHILDREN & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME 2018/19 - 3RD QUARTER MONITORING					
Code	Capital Scheme/Project	Revised Estimate Nov 2018	Actual to 07.03.19	Revised Estimate Feb 2019	Responsible Officer Comments
		£'000	£'000	£'000	
	<b>SCHOOLS</b>				
	<b>SECONDARY SCHOOLS</b>				
907558	Langley Park Boys School - BSF (Building Schools for the future)	3	0	0	Final payment and retention paid to contractor. Scheme completed - remaining budget returned to Basic Need.
	TOTAL SECONDARY SCHOOLS	3	0	0	
	<b>PRIMARY SCHOOLS</b>				
907564	Primary Capital Programme				Final payment and retention paid to contractor. Scheme completed - remaining budget returned to Basic Need.
	The Highway Primary - partial rebuild	0	0	0	
	TOTAL PRIMARY SCHOOLS	0	0	0	
	<b>SPECIAL SCHOOLS</b>				
907976	Glebe School expansion	407	0	407	The scheme is now in defect period, awaiting final account settlement and retention payment.
	TOTAL SPECIAL SCHOOLS	407	0	407	
	<b>OTHER EDUCATION SCHEMES</b>				
907982	Widmore Centre	129	129	129	Approved Executive 11th July 2018
907981	Healthy Pupil Capital Fund	29	0	0	Approved Executive 11th July 2018
906691	Formula Devolved Capital	89	0	89	In and out to Schools. Funding is covered by grant received. Total spend this year and future years has reduced down to £89k (maximum as we do not pay any DFC if the schools convert to academy).
906695	Seed Challenge Fund	100	37	100	Currently no works are scheduled - maintained schools will be requested to submit updates as to whether they will utilise approved budgets, otherwise any funding that remains can be returned to Basic Need.
911211	Schools Access Initiative	159	30	159	A revised budget of £159k - to be used for installation of sound field systems.
906718	Security Works	40	0	5	Ad hoc security works for schools. £35k has been rephased to 2019/20 as reported to Exec 13 Feb 2019.
907549	Children and Family Centres	50	0	0	Works are managed by Operational Property (now Amey). £50k has been rephased into FY19/20 for any unforeseen premises issues and planned improvements.

EDUCATION, CHILDREN & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME 2018/19 - 3RD QUARTER MONITORING					
Code	Capital Scheme/Project	Revised Estimate Nov 2018	Actual to 07.03.19	Revised Estimate Feb 2019	Responsible Officer Comments
906725	Suitability / Modernisation issues in schools	0	0	0	Scheme completed - remaining budget in 2019/20 reallocated to Capital Maintenance in Schools scheme due to main improvement works carried out under this scheme.
906726	Capital maintenance in schools	492	254	897	Works are managed by Operational Property (Amey). Budget increased by £405k due to reallocation of remaining budgets from Suitability/Modernisation issues in schools and Universal Free School Meals which have completed.
907974	Basic Need	13,685	9,357	11,088	A full detailed report on the various projects within the Basic Need Programme was last reported to Executive on 19th July 2017. This includes works at Trinity (now completed), Castlecombe (work started Feb'17), Bishop Justus (work expected to start Summer'18), Edgebury (completed), Poverest (started in Jun'17), Stewart Fleming (now completed), and Leasons (started in Jul'17 however there are delays) and St George (now completed). £4.5m was rephased to 2019/20 in July 2018, with a further £6m in November 2018, due to procurement delays and works progressing slower than programmed. A further £2.6m has been requested to be rephased to 2019/20 at Feb 2019 Executive and bring the budget in line with most recent projected cash flow provided by consultants.
907977	Universal free school meals	0	0	0	Scheme completed - remaining budget of £19k in 2019/20 reallocated to Capital Maintenance in Schools scheme.
907975	Early Education for Two Year Olds	707	41	707	Further additions £558k in the Early Education for Two Year Olds scheme; £150k contribution from revenue (DSG), and £186k for the London Childcare Grant (Approved in Executive 26/11/14). Works at Poverest School commenced July 2017 and completed with FFE fit-out in Q3 2018. Works are part of a larger project for school expansion, cost of nursery works expected to be £400k. Works at Leasons, also part of larger school expansion project. Works on nursery build commenced July 2017 with snagging and sign-off completed by end of Q3 2018. These are linked to school expansion build. Spend to be transferred from Basic Need schemes with small remedial amount left for ad-hoc works. Scheme completed - invoiced and paid this financial year.

EDUCATION, CHILDREN & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME 2018/19 - 3RD QUARTER MONITORING					
Code	Capital Scheme/Project	Revised Estimate Nov 2018	Actual to 07.03.19	Revised Estimate Feb 2019	Responsible Officer Comments
907980	30 Hours Funded Childcare IT Solution Scheme	43	0	0	Additional £15k approved by Executive on 21st May 2018, funded from revenue grant underspend in 2017/18. A consultant has been engaged to project manage the remainder of the project. It is expected that works will complete by Q2 2019/20.
907979	Beacon House Refurbishment	39	38	39	£3m of unspent DSG and remaining balance £0.577m from Basic Need. Scheme completed and Defects Liability Period to run for 12 months. Final accounts agreed. Scheme completed.
907000	Feasibility Studies	10	0	10	Block capital provision
907556	Phoenix Pre-School SEN service - Council contribution	0	0	0	Budget of £40k rephased to 2019/20
907548	Youth centres - Capital improvements	3	0	3	The remaining £3k balance will be utilised if there are emergency works that require action.
951000	S106 - Education (un-allocated)	0	0	0	Drawdown are subject to Members approval. Several proposed schemes are in the pipeline, however these are unlikely to be delivered this financial year. The budget has therefore been rephased to 2019/20.
907562	Mobile Technology to Support Childrens Social Work	18	0	3	Evaluation of the laptop pilot in CSC will enable officers to plan and spend the remainder of this grant in FY18/19. £15k rephased to 2019/20.
	<b>TOTAL OTHER EDUCATION SCHEMES</b>	<b>15,593</b>	<b>9,886</b>	<b>13,229</b>	
	<b>TOTAL EDUCATION, CHILDREN &amp; FAMILIES PORTFOLIO</b>	<b>16,003</b>	<b>9,886</b>	<b>13,636</b>	

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Report No. **London Borough of Bromley**  
ECHS19034  
**PART ONE - PUBLIC**

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**Decision Maker:** **Education Children and Families Budget and Performance Sub-Committee**

**Date:** **10 April 2019**

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** **Performance Reporting – Children’s Scrutiny Dataset**

**Contact Officer:** Naheed Chaudhry, Assistant Director Strategy, Performance and Engagement  
Tel: 020 8461 7554 E-mail: naheed.chaudhry@bromley.gov.uk

**Chief Officer:** Gillian Palmer, Interim Executive Director Education, Health and Care

**Ward:** All

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1. Reason for report

1. To provide the Sub-Committee with a regular update on the performance of services for children. The performance index provided in appendix one is as at the end of January 2019.

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2. **RECOMMENDATION(S)**

1. The Sub-Committee note and comment on the January 2019 outturn of key performance indicators and associated management commentary.

### Corporate Policy

1. Policy Status: Not Applicable
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: N/A
  4. Total current budget for this head: N/A
  5. Source of funding:
- 

### Staff

1. Number of staff (current and additional):N/A
  2. If from existing staff resources, number of staff hours: N/A
- 

### Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Not Applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 In January 2018, the Sub-Committee received a draft of a new performance management framework document in respect of children's services. This document described the roles and responsibilities of elected members and officers in managing the performance of the council's services for children and families. The specific responsibilities of the Education, Children and Families Select Committee and its Budget and Performance Sub-Committee were identified as *'receiving reports on performance, asking challenging questions about areas of underperformance, and making recommendations accordingly to the Executive'*.
- 3.2 The accompanying report recommended that Sub-Committee should, on behalf of the Select Committee, receive a regular update on a suite of performance measures in respect of children's services. This would be over and above more detailed reports on specific areas of practice – eg Corporate Parenting reports; annual School Standards reports – already received by the Sub-Committee. The suite would be selected from the much wider set of data collected and reported both internally and externally in respect of children's services and would act as a regular 'health check' on key areas of service delivery to enable scrutiny and enquiry from elected members.
- 3.3 The Sub-Committee agreed a proposed suite of indicators in March 2018 and agreed to receive four performance reports a year. Where appropriate, Directors have attributed either a target or a range of acceptable performance/outturns alongside trend and benchmarking data, these allow Members to be alerted to issues where they need further exploration only. It was agreed that the quarterly reports would provide management commentary against those indicators that were performing below expectation. Directors would also report on any other indicators not in the index, by exception, should they have particular concerns or if they wished to report particularly good performance.
- 3.4 Directors have provided number and percentage outturns in order to allow the Scrutiny Committee to gain a sense of scale and relativity. It was agreed that the suite of indicators would be reviewed annually and changed only on a periodic basis. It is worth noting that the committee will also be in receipt of the regular Finance, Contracts Register and Risk Register updates, these will provide some reassurance under the broader performance management framework.

#### 3.5 **MANAGEMENT COMMENTARY ON EXCEPTION – Index indicators performing below expectation.**

As at the end of January 2019, the following Children's Scrutiny Dataset key performance indicators were performing below expectation.

#### 3.6 **Indicator 21: % of Children Looked After cases which were reviewed within required timescales (AMBER)**

As the end of January 2019, 93% of Looked After Children reviews were completed in a timely way; there is no national benchmark for this KPI, however our target is to maintain performance between a range of 95% to 100%. 7% of late reviews equate to 32 of 327 reviews YTD, (6 sibling groups). Inquate reviews have resulted in the need to reschedule; some delays are attributed to staff and foster carer sickness. All late cases are reviewed by senior management in Quality Assurance to ensure safety as part of our business as usual approach. Over the last two months we have maintained 100%

### **3.7 Indicator 25: Stability of placements of Children Looked After - length of placement (RED)**

The length of placement indicator refers to children under the age of 16 who have been in care for 2 and half years or more and have been in their current placement for 2 years or more. As at the end of January 54% of our children (42 of 82) had been in their placement for two years or more. We have reviewed our decisions to move these children and believe that this was in the best interest of the child and inline with our improved practice journey and standards expected of our carers and providers. We are making better use of placement stability meetings, and working on improving care planning, and matching to anticipate and strengthen fragile placements.

### **3.8 Indicator 26: % of Care leavers (aged 19, 20, 21) who are in Education, Employment and Training (DFE definition) (RED)**

As at the end of January, there were 128 care leavers, of whom 37% were known to be in education, employment or training and 39% were not in education, employment or training. A small number of care leavers do not wish to have Local Authority support and involvement

Additional staffing in the virtual school and 16+ Leaving Care team has enabled more effective tracking of young people as well as more capacity for face to face work and research into available courses and employment programmes for individuals.

The establishment of the multi-agency EET Panel has expanded the number of educational and vocational opportunities for care leavers. The EET Panel is a partnership with Job Centre Plus, Targeted Youth Support and Education Business Partnership. Currently the panel has initiated a number of new projects, including accessing apprenticeships in Whitehall, the Department of Work and Pensions, and the Social Care Innovation Funded Joint EET Project with Greenwich and Lewisham which offers coaching for up to 64 Bromley care leavers to help them sustain their employment, education and training opportunities.

An employment day was attended by 33 young people leading to a number of employment opportunities. Care Leavers have also accessed opportunities created with local housing association work programmes, the European social investment fund re-engagement courses and work related opportunity. The support offer for Bromley care leavers who wish to attend university is good and close work with the Virtual School ensures this offer can be taken up by students following the end of Key Stage 5.

In 2019 apprenticeships to care leavers will be a concentrated area to ensure that we are giving our children opportunities and support. One of our care leavers has been offered an apprenticeship at the PRU following a week's shadowing experience. We have 5 Apprenticeships 2018/19 which is in line with expectations for our cohort – however in 2019 we are more ambitious

### **3.9 Indicator 29: Average caseloads (AMBER)**

As at the end of January, the average caseloads across the division were 16, slightly above the Bromley caseload promise of 15. The increase can be attributed to the Referral and Assessment team (RAS) where contacts increased in a set period, more recently the caseload promise associated specifically to the RAS has been adjusted to 18. This reflects the level of need whilst maintaining suitable workload levels. Caseloads are monitored weekly and there are contingencies in place should caseloads continue to rise

**4. IMPACT ON VULNERABLE ADULTS AND CHILDREN**

4.1 Examination of performance by elected members holding scrutiny roles is part of a broader performance management framework which supports improvement of services delivered to children, including those vulnerable to poorer outcomes.

**5. POLICY IMPLICATIONS**

5.1 The monitoring of key performance measures is part of the performance management framework developed to ensure that there is strong leadership and management oversight of children’s services in Bromley.

**6. FINANCIAL IMPLICATIONS**

6.1 There are no specific financial implications arising from this report.

**7. LEGAL IMPLICATIONS**

7.1 There are no specific legal implications arising from this report.

**8. PERSONNEL IMPLICATIONS**

8.1 There are no specific personnel implications arising from this report.

**9. PROCUREMENT IMPLICATIONS**

9.1 There are no specific procurement implications arising from this report.

<b>Non-Applicable Sections:</b>	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	Children’s Scrutiny Dataset, agreement of regular performance monitoring (March 2018) <a href="http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=593&amp;MId=6166&amp;Ver=4">http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=593&amp;MId=6166&amp;Ver=4</a>  Children’s Performance Management Framework (January 2018) <a href="http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=593&amp;MId=6069&amp;Ver=4">http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=593&amp;MId=6069&amp;Ver=4</a>

**Appendix One: Children’s Scrutiny Dataset, January 2019**

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# Education, Children and Families Scrutiny - Performance Index 2018/19

No.	Performance Indicators	Why is this important?	Polarity	Target or Range of acceptable performance 2018/19	Benchmarking and trend																Year to Date	Notes	
					Bromley 2017/18	Bromley 2016/17	Bromley 2015/16	England	London	RAG rating	Apr-18	May-18	Jun-18 / Q1	Jul-18	Aug-18	Sep-18 / Q2	Oct-18	Nov-18	Dec-18 / Q3	Jan-19			
<b>Early Help</b>																							
1.1	Number of children supported by the Bromley Children's Project (Early help) (Family referrals)	This is not a target measure. Numbers of CAFs undertaken and/or Children supported by the Children's Project is an indicator of early identification of problems/issues for a child.	n/a	This is not a target measure	874	833	713	Local Measure	Local Measure	This is not a target measure	77	87	80	69	72	68	77	95	74	84	783		
1.2	Numbers of Children supported by the Bromley Children's Project (Early help) (under 18yrs)		n/a	This is not a target measure	1338	1530	n/a	Local Measure	Local Measure	This is not a target measure	118	137	142	120	99	84	136	148	149	127	1260		
2	Number of Common Assessment Frameworks undertaken (CAFs)		n/a	This is not a target measure	668	726	805	Local Measure	Local Measure	This is not a target measure	34	83	51	62	20	45	102	82	48	52	579		
3	% outcome of School Ofsted inspections good or outstanding (overall effectiveness)	Schools are subject to regulation and inspection from Ofsted. Our ambition is that LB Bromley schools are at least good or better. This measure, to be considered alongside e.g. Key Stage results, progress measures, attendance and exclusion data.	High	95-90%	93%	88%	84%	89%	93%	GREEN			90%			92%			92%				
4	Number of Primary permanent exclusions (Number YTD Academic year)	Permanent exclusion can severely disrupt a pupil's education and social networks. It can be extremely challenging to find alternative school/alternative education for pupils excluded in the secondary phase because of the nature of the factors leading to the exclusion. However, the LA has mechanisms in place to both minimise time out of education and to identify alternative provision for pupils who are permanently excluded.	Low	0	2 (rate: 0.01) (Published data available July 2019)	15 (rate: 0.05)	10 (rate: 0.04)	1145 (rate: 0.02)	105 (rate: 0.01)	GREEN							0	0	0	0			
5	Number of Secondary permanent exclusions (Number YTD Academic year)		Low	22-36 (rate of 0.10-0.16)	57 (rate: 0.26) (Published data available July 2019)	51 (rate: 0.23)	31 (rate: 0.14)	5445 (rate: 0.17)	805 (rate: 0.16)	GREEN								0	6	13	21		
6	% of Secondary persistent absenteeism (10% absence)	The LA monitors persistent absence in primary, secondary and special school sectors. Persistent absence harms pupils' outcomes but also triggers powers and duties the LA has to ensure pupils' attendance.	Low	11-11.9%	Available March 2019	11.0% (1854/16826)	11.3% (1896/16783)	13.5%	11.9%	Annual measure													
7	% of excess weight in children age 4-5 years (overweight and obesity)	There is concern about the rise of childhood obesity and the implications of such obesity persisting into adulthood. The risk of obesity in adulthood and risk of future obesity-related ill health are greater as children get older	Low	TBC	There is a one year time lag in the data	7.6%	8.0%	9.6%	10.3%	Annual measure													
8	% of excess weight in children aged 10-11 years (overweight and obesity)		Low	TBC	There is a one year time lag in the data	17.3%	16.2%	20.0%	19.8%	Annual measure													
<b>Safeguarding and Child Protection</b>																							
9	Number of 'Referrals' to Children's Social Care	Measure of demand for CSC services and an identification of the effectiveness of early help, as well as if thresholds are understood by partners.	n/a	This is not a target measure	2249	3,258	2,705	646,120	100,620	This is not a target measure	235	273	187	247	225	265	343	337	271	323	2706		
10	% of statutory Assessments completed within 45 days (Year to Date)	Assessments are undertaken in order to identify whether or not statutory thresholds for children's social care have been met and statutory services are required. There is a 45 day statutory timescale for completion - this is a measure of efficiency and effective management oversight. It is also a reflective of manageable caseloads.	High	95 - 83%	88%	67%	79%	83%	82%	GREEN	94%	93%	90%	80%	74%	75%	78%	82%	83%	85%			
11	Child Protection Plans rate per 10,000	This is a prevalence measure which is examined by managers and regulators alongside other rates including CIN and CLA. These provide a proxy for the 'balance' in the child care system. It can also reflect events/issues nationally e.g. media coverage of child abuse enquiries. Rates should be broadly in line with benchmarks, particularly statistical neighbours. Low rates could suggest thresholds that are too high and a failure to recognise child neglect or abuse.	n/a	This is not a target measure	30	47	32	43	39	This is not a target measure	29	32	33	35	38	38	43	44	39	39			
12	Number of children subject of a Child Protection Plan	This is not a performance measure but indicates prevalence of need for intensive social care intervention. Also volume of intensive casework and social worker capacity required to fulfil statutory duties. Links to Child Protection Plans for children subject to a CP plan for the second or subsequent time in respect of decisiveness and impact of child protection interventions.	n/a	This is not a target measure	222	342	230	51,080	7,760	This is not a target measure	216	240	245	259	285	281	320	325	293	290			
13	% of Children subject of a Child Protection Plan with an allocated Social Worker	It is a statutory requirement that all Child Protection Plan casework is allocated to qualified social workers. This is a proxy for high quality interventions undertaken by qualified practitioners who are subject to national professional standards	High	100%	New measure	New measure	New measure	Local Measure	Local Measure	GREEN	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%			
14	% of quorate attendance at child protection conferences (ICPC and Reviews)	Child protection plans almost invariably require input from a range of professional disciplines and agencies. This is a proxy for appropriate engagement of key agencies e.g. NHS; Police in Child protection planning and delivery.	High	100 - 92%	Not measured	Not measured	93%	Local Measure	Local Measure	GREEN			100% (initial) 92% (review)			92% (initial) 96% (review)			100% (initial) 100% (review)		100% (initial) 100% (review)		
15	% of reviews completed within timescale for Children with Child Protection Plans	There is a national framework of expectations around interventions with children requiring safeguarding. This measure is a proxy for appropriate management/IRO (Independent Reviewing Officer) oversight of complex casework and decisive social work planning.	High	100 - 95%	99%	98%	93%	92%	96%	GREEN	94% (29/31)	94% (44/47)	100% (57/57)	96% (46/48)	94% (17/18)	100% (55/55)	100% (57/57)	98% (41/42)	100% (50/50)	100% (45/45)	95%		
16	% of Children that became the subject of a Child Protection Plan for the second or subsequent time	If a second child protection plan is required for similar reasons, this could indicate potential lack of impact of earlier Child protection interventions. It can often demonstrate multiple risks/challenges faced by children and families. It prompts enquiry into whether or not other statutory interventions should be/should have been considered. Was the child removed from the plan too early? Was practice too optimistic?	Low	20- 15%	20%	21%	19%	19%	15%	GREEN	13% (2/15)	21% (10/48)	17% (11/64)	17% (18/105)	15% (20/133)	17% (28/164)	14% (32/223)	13% (35/261)	14% (41/284)	15% (47/318)			
17	Average number of weeks taken to complete Care proceedings against a national target of 26 weeks (CAFCASS definition)	It is imperative to avoid 'drift' in making permanency plans for CLA. Time taken to undertake care proceedings is a proxy for decisive casework and can be looked at alongside timeliness of achieving adoptions. The measure can be affected by issues beyond professional control e.g. court delays.	Low	26 weeks	32	32	36	31	32	Not reported this period						32			Not available yet				

No.	Performance Indicators	Why is this important?	Polarity	Benchmarking and trend																	Year to Date	Notes
				Target or Range of acceptable performance 2018/19	Bromley 2017/18	Bromley 2016/17	Bromley 2015/16	England	London	RAG rating	Apr-18	May-18	Jun-18 / Q1	Jul-18	Aug-18	Sep-18 / Q2	Oct-18	Nov-18	Dec-18 / Q3	Jan-19		
<b>Children Looked After and Care Leavers</b>																						
18	Children Looked After rate per 10,000	As above this is a prevalence measure to be looked at alongside others including CIN/CP rates and should also be, broadly, in line with London and statistical neighbours. Low rates could suggest thresholds that are too high.	n/a	This is not a target measure	42	39	40	62	52	This is not a target measure	42	41	39	40	42	42	43	44	46	45		
19	Number of Children Looked After	As above this is compared with appropriate benchmarks and the measure also indicates professional social work capacity and placements/budgets required to fulfil statutory responsibilities.	n/a	This is not a target measure	310	288	286	72,670	9,910	This is not a target measure	311	301	293	297	309	311	323	328	341	338		
20	% of Children Looked After with an allocated Social Worker	It is a statutory requirement that all CLA casework is allocated to qualified social workers. This is a proxy for high quality interventions undertaken by qualified practitioners who are subject to national professional standards.(NB: Care Leaver often request a YPS who are not qualified social workers)	High	100%	New measure	New measure	New measure	Local Measure	Local Measure	GREEN	100%	100%	100%	98%	100%	100%	100%	100%	100%			
21	% of Children Looked After cases which were reviewed within required timescales	There are statutory requirements for reviewing the care plans for CLA within set timescales. This measure is a proxy for appropriate management/IRO (Independent Reviewing Officer) oversight of complex casework and decisive social work planning.	High	100- 95%	90%	95%	88%	Not available	Not available	AMBER	93% 49/53	97% 124/128	94% (182/194)	98% (249/253)	99% (261/265)	98.0% (293/299)	96% (296/307)	96% (297/309)	97% (310/321)	93% (304/327)		
22.1	Number of in-house foster carers recruited (households) (YtD)	We have set ambitious targets for increasing the number and range of in-house foster carers. Although placements with foster carers are, almost invariably, the first option to be considered for CLA, a shortage of 'in house' carers i.e. recruited and approved by Bromley, can result in placements being commissioned from independent sector providers.	High	This is not a target measure	14	11	4	Local Measure	Local Measure	This is not a target measure	0	0	0	3	6	7	8	9	11	11		
22.2	Number of in-house foster carers recruited (YtD)		High	20	26	17	7	Local Measure	Local Measure	GREEN	0	0	0	5	11	13	15	17	20	20		
23	Number of Children Looked After who were adopted	The key aim for looked after children who cannot return to their families of origin is to find alternative permanent families. Numbers of adoptions arrangements are, therefore, closely monitored by managers. Central government, from time to time and including the present government, issues policies aimed at increasing the number of children adopted.	High	16	14	20	15	Local Measure	Local Measure	GREEN	0	2	3	3	4	6	8	10	10	13		
24	Stability of placements of Children Looked After - number of placements (3 placements or more in the year)	There are two key measures for placement stability – Placement stability is a foundation stone for improving outcomes for CLA as it enables consistent relationships between young people and their carers; consistent school placements; a settled context in which young people can develop social networks etc. While some placement moves are 'positive' – e.g. move to a permanent home; move to withdraw a young person from a risky environment, others occur due to e.g. breakdown of relationships/behaviour issues etc. and should be minimised.	Low	12-0%	12%	16%	11%	10%	10%	GREEN	0%	0.7% (2/301)	1.0% (3/293)	2.4% (7/297)	5.5% (17/309)	6.4% (20/311)	7.1% (23/323)	7.9% (26/328)	8.2% (28/341)	8.0% (27/338)		
25	Stability of placements of Children Looked After - length of placement	There are two key measures for placement stability –The length of placement indicator refers to children under the age of 16 who have been in care for 2 and half years or more and have been in their current placement for 2 years or more. Placement stability is a foundation stone for improving outcomes for CLA as it enables consistent relationships between young people and their carers; consistent school placements; a settled context in which young people can develop social networks etc. While some placement moves are 'positive' – e.g. move to a permanent home; move to withdraw a young person from a risky environment, others occur due to e.g. breakdown of relationships/behaviour issues etc. and should be minimised.	High	68% (In line with national or above)	51%	58%	72%	68%	68%	RED	66% (47/71)	71% (49/69)	68% (48/71)	60% (41/68)	59% (40/68)	55% (41/74)	58% (46/79)	58% (45/78)	59.3% (48/81)	53.7% (44/82)		
26	% of Care leavers who are EET (aged 19, 20, 21) (DFE definition)	This indicator provides a guide to the effectiveness of Corporate Parenting in improving life chances for children in care.	High	52- 47%	46%	46%	42%	50%	52%	RED										38% (49/128)		
27	% of Care Leavers in suitable accommodation (aged 19, 20, 21)	This indicator provides a guide to the effectiveness of Corporate Parenting in ensure Care Leavers have an appropriate and safe place to live.	High	84-76%	75%	74%	70%	84%	82%	GREEN										76% (97/128)		
28	Numbers of Care Leavers provided with starter or other tenancies		n/a	This is not a target measure	New indicator 18/19	New indicator 18/19	New indicator 18/19	Local Measure	Local Measure	This is not a target measure	0	2	1	0	1	1	1	1	1	3	11	
<b>Children's Social Care Caseload Promise: Average caseloads</b>																						
29	Average Caseloads	Following the 2016 Ofsted inspection Bromley committed to maintaining safe caseload levels. This is a measure of manageability of Social worker workloads.	n/a	12 - 15	14	23	Not measured	Local Measure	Local Measure	AMBER	14	15	14	14	14	14	12	13	16	16		
<b>Children and Young People with complex needs</b>																						
30	% of CYP (16 - 17 year olds) not in education, employment or training (NEET)	Non-participation in education, employment or training beyond age 16 is a major predictor of long-term unemployment and low income. This indicator should be reviewed alongside the 'Not Known' outturn.	Low	1.7%-1.9%	1.9% (127/6714)	1.7% (113/6728)	2.2% (1536856)	2.8%	1.9%	GREEN						1.3%			1.7% (111/6697)		1.7% was achieved in 2016/17	
31	% of CYP (16 - 17 year olds) education, employment or training status 'not known'	The EET status of young people can be difficult to ascertain e.g. once pupils leave school. The aim is to have a low number of young people whose EET status is 'not known'. This indicator should be reviewed along side the NEET outturn.	Low	0.7%-1.1%	0.7% (48/6714)	1.9% (125/6728)	4.0% (271/6856)	2.8%	2.7%	Reset at start of year leads to higher Not Known figures						15.2%			0.8% (53/6697)		1.1% is the threshold for Q1 national benchmark performance	
32	Number of First Time Entrants (FTEs) to the Youth Justice System aged 10-17	Offending can be linked to factors such as truancy, low attainment, substance misuse, employability etc. and the challenge to the council, schools and partner agencies in a local area is to prevent young people from entering the youth justice system.	Low	This is not a target measure	108	88	90	15182	3090	This is not a target measure	1	6	6	1	5	5	5	5	3	2	39	
33	Proportion of offenders that are proven to re-offending in the youth justice system	This indicator measures the re-offending of specific cohorts of young people following an initial pre-court or court disposal.	Low	42% - 35%	35%	39%	49%	42% 2015/16	48% 2015/16	GREEN	20%	22%	23%	25%	27%	27%	28%	28%	28%	28%		
34	% of Education, Health and Care plans issued within statutory 20 week timescale	In line with Children and Families Act 2014 Reform requirements, EHC plans replaced SEN Statements. They result from a multi-dimensional assessment of education, health and care needs. They specify outcomes to be achieved for a child and identify provision to meet those outcomes. There is a 20 week statutory timescale for completion, although there is a balance to be found between quality and timeliness.	High	75 - 65%	76%	53%	67%	65%	58%	Data under review						TBC			TBC		Data under review	
35	Number of children/Young People discussed at MEGA	This indicator provides a guide as to the awareness of CSE and gang risk.	n/a	This is not a target measure	New indicator 18/19	New indicator 18/19	New indicator 18/19	Local Measure	Local Measure	This is not a target measure	10	23	53	50	44	46	52	42	31	33		

Report No.  
CSD19039

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** EDUCATION, CHILDREN AND FAMILIES BUDGET AND PERFORMANCE MONITORING SUB-COMMITTEE

**Date:** Wednesday 10 April 2019

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** EXPENDITURE ON CONSULTANTS 2017/18 & 2018/19

**Contact Officer:** Philippa Gibbs, Democratic Services Officer  
Tel: 020 8461 7638 E-mail: Philippa.Gibbs@bromley.gov.uk

**Chief Officer:** Director of Corporate Services

**Ward:** (All Wards);

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1. Reason for report

At its meeting on 7<sup>th</sup> February 2019, the Executive, Resources and Contracts PDS Committee considered the attached report on expenditure on consultants across all Council departments for both revenue (appendix 2) and capital (appendix 3) budgets. The Committee requested that the report be considered by all PDS Committees.

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2. **RECOMMENDATION(S)**

**That the Committee considers the information about expenditure on consultants relating to the Children, Education & Families Portfolio contained in the attached report, and considers whether any further scrutiny is required**

### Impact on Vulnerable Adults and Children

1. Summary of Impact:
- 

### Corporate Policy

1. Policy Status: Not Applicable
  2. BBB Priority: Not Applicable:
- 

### Financial

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre:
  4. Total current budget for this head:
  5. Source of funding:
- 

### Personnel

1. Number of staff (current and additional):
  2. If from existing staff resources, number of staff hours:
- 

### Legal

1. Legal Requirement:
  2. Call-in: Not Applicable:
- 

### Procurement

1. Summary of Procurement Implications:
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 Revenue expenditure on consultants in the Children, Education & Families Portfolio is set out in Appendix 2, and is focussed on (i) one-off specialist advice, no-one with specialist skills and (ii) insufficient in-house skills/resources. Expenditure amounted to £222,470 in 2017/18 and £157,190 in 2018/19 to date.
- 3.2 Capital expenditure on consultants in the Renewal and Recreation Portfolio is set out in Appendix 3. Appendix 3A covers expenditure in 2017/18 (£1,412,429), and Appendix 3B covers the first quarter of 2018/19 (£334,323).

<b>Non-Applicable Sections:</b>	Impact on Vulnerable Adults and Children/Policy/Financial/Personnel/Legal/Procurement
Background Documents: (Access via Contact Officer)	None

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**Decision Maker:** EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** 7 February 2019

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** Expenditure on Consultants 2017/18 and 2018/19

**Contact Officer:** David Bradshaw, Head of Finance  
Tel: 020 8313 4807 E-mail: [david.bradshaw@bromley.gov.uk](mailto:david.bradshaw@bromley.gov.uk)  
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Tracey Pearson, Chief Accountant  
Tel: 020 8313 4323 E-mail: [tracey.pearson@bromley.gov.uk](mailto:tracey.pearson@bromley.gov.uk)

**Chief Officer:** Peter Turner, Director of Finance

**Ward:** N/A

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1. Reason for report

Members of ER PDS requested a full report on Consultant expenditure be submitted each year. Officers have therefore looked at total expenditure in 2017/18 and expenditure to date for 2018/19 for both Revenue and Capital Budgets.

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2. **RECOMMENDATION(S)**

Members to:-

2.1 Note the overall expenditure on Consultants as set out in this report.

2.2 Refer this report onto individual PDS Committees for further consideration

### Impact on Vulnerable Adults and Children

1. Summary of Impact: Any issues concerning vulnerable adults and children should be considered within each individual project brief.
- 

### Corporate Policy

1. Policy Status: Not Applicable
  2. BBB Priority: Not Applicable
- 

### Financial

1. Cost of proposal: Not Applicable
  2. Ongoing costs: All one-off expenditure met from allocated budgets
  3. Budget head/performance centre: Consultants
  4. Total current budget for this head: £N/A
  5. Source of funding: Revenue & Capital
- 

### Personnel

1. Number of staff (current and additional): N/A – one-off costs
  2. If from existing staff resources, number of staff hours:
- 

### Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable
- 

### Procurement

1. Summary of Procurement Implications: Consultants should be appointed in accordance with CPRs 8.2 and 8.6. IR35 Tax implications also need to be considered.
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 ER PDS members requested information on the Councils expenditure on Consultants be reported each year. To do this officers have looked at the total expenditure in 2017/18 and also the expenditure for this financial year as at the end of October 2018. This work covered both Revenue and Capital expenditure.
- 3.2 The basic reason for the use of consultants is that at times the Council requires that specialised work is undertaken for specific projects. This is particularly valid when consultants are engaged to work on large scale projects. For completeness expenditure on Architects, Engineers, Surveyors and other consultants commissioned to work on Capital Projects have been included as these generally meet the definition of one-off projects. Proposed expenditure on Capital Projects will have been approved by Executive before being included in the Capital Programme.
- 3.3 The Councils Contract Procedure rules sets out the procurement process to be followed when appointing a consultant and there is also guidance available to staff about what needs to be included in the formal agreement when engaging a consultant, which as a minimum needs to confirm the overall cost, project deliverables, clear brief and reporting arrangements. Appendix 1 provides this in more detail.
- 3.4 There is an element of subjectivity as to what constitutes a “consultant” as a number of services could fall within this definition, however it is generally defined as “a person brought into the Council to carry out a specific job” which is not on-going. For the purposes of this report expenditure on medical fees, counsel and legal fees have been excluded as these are considered to be professional fees rather than consultants.
- 3.5 In looking at consultants, members need to be minded that officers will use them to carry out work on the Council’s behalf when:-
- There is no one internally with the relevant skills or experience
  - There is no capacity/resources available to undertake this work
  - Specialist skills are required
- 3.6 It is important when recruiting a consultant that the project brief sets out the reasons for the use of consultant, that officers have consider any alternative options and also to evaluate the effectiveness of the work undertaken by consultants within the authority.
- 3.7 The benefit of employing consultants is that the Council makes a saving in relation to employer National Insurance and pension contribution. Also in employing consultants the Council is under no obligation to pay consultants for days when they are not working for the Council e.g. sickness and holiday and they are only engaged for a specific period of time – however offsetting this is that these staff are often more expensive.
- 3.8 The risk in not using consultants is that the Council would have to recruit a more substantial and specialised workforce at a greater expense, and thus creating an employment relation or a “contract of service” with the associated diversity of employment rights including unfair dismissal and redundancy payment rights, etc.
- 3.9 This report provides a detailed breakdown of all costs officers believe are consultants, broken down over Portfolio’s and service areas. This is shown in Appendix 2 (revenue) and Appendix 3 (capital). It also examines the procurement arrangements associated with engaging the consultants as part of that process.

#### 4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 Any issues concerning vulnerable adults and children should be considered within each individual project brief.

#### 5. FINANCIAL IMPLICATIONS

- 5.1 The financial implications are included in the body of the report and the appendices.
- 5.2 A summary of the expenditure is detailed in the table below

<b>Expenditure on consultants</b>		
	<b>2017/18</b>	<b>2018/19</b>
	<b>£'000</b>	<b>£'000</b>
		<b>Part Year</b>
Revenue	863	456
Capital	2,240	659
	<b>3,103</b>	<b>1,115</b>

#### 6. LEGAL IMPLICATIONS

- 6.1 There is a considerable amount of legislation affording specific employment rights such as paid holiday, maternity leave and pay, entitlement to redundancy payments, minimum notice periods and protection from unfair dismissal, to name but a few to employees. In general terms Self-employed individuals consultants, on the other hand, are not entitled to these enhanced statutory rights or protections, because, arguably, they are not employees in the strict legal sense. However, given the distinction between an employee and a worker, in light of the recent high profile cases including the Uber and the Pimlico Plumber cases some self-employed individuals may be classified as workers with legal entitlement to paid holiday, national minimum wage, etc.
- 6.2 In addition to statutory rights, an employer/employee relationship also implies a duty of trust and confidence between the parties concerned and suggests that neither should act in such a way as to undermine it. This notion introduces the idea of reasonableness into the way in which employers treat their employees. But the relationship between an organisation and a self-employed consultant does not have the same implied duties, with the consultant's protection relying largely on the contractual terms in place.
- 6.3 Describing a role as a consultant will not provide a definitive position and as a starting point, there are three key areas that should be evaluated:
- (i) a requirement for personal service
  - (ii) the existence of mutuality of obligation
  - (iii) the level of control that the council has over an individual.
- 6.3.1 **Personal service** - Is the individual personally required to perform services for the company? An employee is someone who is employed under a contract of service, that is, a contract that requires them to personally turn up for work and carry out the duties requested of them. A consultant, on the other hand, is engaged under a contract for services, that is, a contract under which they agree to provide the company with particular services. But, while they are

obliged to ensure that these services are provided, they are not necessarily required to carry out the work personally.

- 8.3.2 **Mutuality of obligation** - Are employers obliged to offer individuals work under their agreed contract? Equally, if an employer offers an individual work, are they obliged to accept it? If they are, it could indicate an employment relationship.
- 6.3.3 **Control** - How much control does the employer have over an individual? Who decides what work needs to be done, how it should be done and when?
- 6.4 HMRC uses different, albeit similar, criteria when determining individual's employment status or otherwise. This means that an individual could be considered an employee for tax purposes and yet remains a consultant from an employment perspective. As stated above, the processes relating to the engagement of consultants is being tightened with the appropriate checks and balances, taking in account the impact of IR35 regulations. These will reduce or eliminate the obvious employment law risks including the accrual of the statutory protection rights set out in para 5.1 above. HR advice should be sought to ensure that each assignment/engagement is not likely to give rise to employment or "contract of services. Ultimately, who is an employee or a worker, or self- employed individual for employment law purposes is a matter for the court to decide.

## 7. **PROCUREMENT IMPLICATIONS**

- 7.1 Consultants should be appointed in line with CPR 8.6 which requires a detailed project brief to be included with specific outcomes identified. Chief Officers are responsible for ensuring that project briefs are in place and that no payments are made until the specific outcomes have been achieved.

## 8. **POLICY IMPLICATIONS**

- 8.1 Consultants may be used to assist officers in meeting the Council's key priorities as set out in the updated "Building a Better Bromley 2016-18".

<b>Non-Applicable Sections:</b>	Personnel Implications
Background Documents: (Access via Contact Officer)	Held in Finance teams

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## CONSULTANT

### **Coding for Consultants/Agency/Temp Staff**

The difference between agency/temporary staff and consultants is often confused and wrongly coded on Oracle. For clarity the difference is explained below:-

➤ Agency staff – Revenue Funded (0104)\*

People appointed to cover vacant posts – and paid either by LBB or via comensera. Anyone that we employ but we pay as a company will need to be separately identified and for the purposes of LBB classified as working under a consultancy basis (see below).

➤ Temporary Staff – Revenue Funded (0104)\*

People that are employed for less than 3 months to do a specific urgent piece of work, where no post exists, so a supernumerary post is allocated and virement rules apply. Once the post exceeds 3 months a post creation form will need to be set up (back dated to when the post commenced working with the council) and justification and funding identified.

➤ Consultants – Revenue/Capital (1708)\*\*

Consultants should be used to undertake one-off projects, where there is no one internally with the relevant skills. There should be transparency around funding of the post which should be on a fixed fee and clear deliverable, which should be reviewed at the end of the project.

\* 0104 codes – there may be a basket of temporary codes so please check the FCB

\*\* 1708 codes – unless there is a good reason, at all times this is the code that should be used.

In general terms a **Consultant** is viewed as being: -

Someone employed for a specific length of time to work to a defined project brief with clear outcomes to be delivered, which brings specialist skills or knowledge to the role, and where the council has no ready access to employees with the skills, experience or capacity to undertake the work.

A Consultant should be engaged on a fixed price contract and would not normally be employed on a day rate (this will ensure VFM).

Further details on these requirements and advice on the employment of Consultants can be found in the Council's Contract Procedure Rules (CPR 8.1 & 8.5) and the accompanying Practice Notes /Contract Document on the employment of Consultants, which can be found in the Procurement Toolkit.

### **Employing the Consultant**

Audit Commission research has indicated that most consultancy work was not usually let on the basis of lowest price, although few authorities held records to justify their decisions. You must always take account of the available budget.

You should prepare a formal agreement before a consultancy assignment commences. This may range from a letter to a formal legal contract. As a minimum the agreement should:

- confirm agreed total costs (fixed price arrangements are usually preferable),
- description of all project deliverables
- make reference to the brief
- make reference to the consultant's submission
- confirm invoicing and payment arrangements
- set out termination and arbitration arrangements
- set out reporting arrangements

You must also ensure that sufficient provision is made for any necessary Insurances and Indemnities required to protect the Council's position. This includes a need to establish the tax position of the Consultant to ensure payments made under any commission placed are correctly treated.

### **Requirement for a Consultant**

The initial requirements around the commissioning of Consultancy Services should include consideration of how service requirements are met and other approaches which might be used. For example can the requirement be met through the completion of work via Agency Staff, the employment of an interim manager (via a direct/temporary contract of employment with the Council), or Secondment arrangements. Only once the best "fit" has been identified should work be commissioned. The arrangement should also be subject to periodic review as, for example, an initial urgent requirement placed with a Consultant might not be better completed at a later date via a temporary contract of employment

There needs to be a clear **accountable** officer responsible for commissioning the consultants work, who monitors progress and delivery and ensures VFM is delivered at all times. The consultant would not normally manage any staff directly or be responsible for authorising spend.

**Procurement – Competition Requirements (contract procedure rule 8.1) now incorporates the tender procedures for consultants with effect from September 2016.**

## **8.2 Procurement – Competition Requirements**

8.2.1 Where the Estimated Cost or Value for a purchase is within the limits identified in the in the first column below, the Award Procedure in the second column must be followed. Shortlisting shall be done by the persons specified in the third column.

<b>Estimated Cost (or Value)</b>	<b>Tender procedure</b>	<b>Shortlisting</b>
Up to £5,000 <b>(£25,000 for Consultancy Services)</b>	One oral Quotation (confirmed in writing where the Estimated Cost or Value exceeds £1,000) using the Using the Council's "Local Rules" Process where possible and other Approved Lists where Authorised	Officer
£5,000 - up to £25,000	3 written Quotations using the Council's "Local Rules" Process where possible and other lists as Agreed with the Head of Procurement.	Officer
£25,000 – £100,000	Request for Quotation using the Council's "Local Rules" Process where possible and other lists as Agreed with the Head of Procurement., to at least 3 and no more than 6 Candidates. If for whatever reason, a Request for Quotation is made using a Public Advertisement, the opportunity must also be included on "Contract Finder", with all Suitable Candidates responding, being considered. In both cases use must be made of the Council's E Procurement System, unless otherwise agreed by the Head of Procurement.	Officer and Line Manager
£100,000 up to the EU Threshold for Supplies and Services (applies to all activities)	Invitation to Tender making use of a Public Advertisement. The opportunity must also be included on "Contract Finder", with all Suitable Candidates responding, being considered. No Prior Qualification process is permitted Use must be made of the Council's E Procurement System, unless otherwise agreed by the Head of Procurement.	Officer, HOS and Head of Procurement, Head of Finance
Above EU Threshold for Supplies and Services (applies to all activities) and / or <b>£500,000</b> arrangements.	The appropriate EU / Public Contract Procedure or, where this does not apply, Invitation to Tender by an Appropriate Notice /Advertisement to at least five and no more than eight Candidate.	As above + in Consultation with the Director of Corporate Services and Customer Services and Director of Finance – see Rules 7.2.3 & 8.1.4

**Note** – Where an intended arrangement is for the provision of Consultancy Type Service, including those for Construction related activity and the estimated value of the intended arrangement is above **£50,000** the relevant Portfolio Holder will be Formally Consulted on the intended action and contracting arrangements to be used.

8.2.2 Where it can be demonstrated that there are insufficient suitably qualified Candidates to meet the competition requirement, all suitably qualified Candidates must be invited.

8.2.3 An Officer must not enter into separate contracts nor select a method of calculating the Total Value in order to minimise the application of these Contract Procedure Rules or the Public Contract Regulations.

8.2.4 Where a Public Contract Regulations 2015 applies, the Officer shall discuss with the Head of Procurement and Consult with the Director of Corporate Services and Director of Finance to determine the arrangements to be used for the completion of the Procurement. In any case the Final Contract Documentation shall be available for viewing, via the internet, from the date of publication of any required Contract Notice, unless otherwise agreed.

## **8.6 The Appointment of Consultants to Provide Services**

8.6.1 Consultant architects, engineers, surveyors and other professional Consultants shall be selected and commissions awarded in accordance with the procedures detailed within these Contract Procedure Rules as outlined above.

8.6.2 The engagement of a Consultant shall follow the preparation of a brief that adequately describes the scope of the services to be provided and shall be subject to completion of a formal letter or contract of appointment, using the Council's Standard Form of Consultancy Contract, unless otherwise agreed by the Director of Corporate Services.

8.6.3 Records of Consultancy appointments shall be kept in accordance with Rule 6.

8.6.4 Consultants shall be required to provide evidence of, and maintain professional indemnity insurance policies to the satisfaction of the relevant Head of Finance for the periods specified in the relevant agreement. The officer commissioning the employment of a Consultant and/or responsible for the Approval of their employment shall ensure that the Consultants tax arrangements or company structure are properly considered and do not result in any tax liability to the Authority.

It should be noted that Standard documents have now been amended to reflect IR35.

Category / Supplier Name	Division /Serv. Area	17-18	18-19	DSG/RS G/ OTHER	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
<b>One-off specialist advice, no one with relevant specialist skills</b>								
OLM Systems Limited	CSC	7,288	0		Consultancy services in relation to the Eclipse (IT) Project	Covered by existing contract with OLM	Specialist service only deliverable by OLM	
Coram	CSC	16,000	0		One off Post 2016 Ofsted work - CLA Letters	Single quote under CPR 8.2.1	1	
Coram Voice	CSC		7,020		Setup, running and analysis of the "Your Life, Your Care" & "Your Life Beyond Care" surveys	Single quote under CPR 8.2.1	1	
Aidhour Ltd	CSC	40,434		RSG	Review of the QA Service. Start of Ofsted improvement plan	Exemption from tendering under CPR 13.1	1	
Aidhour Ltd	CSC		29,279	RSG	Pre Ofsted review of CLA case files	Contract Exemption form completed May 2015	1	
Emeritus Consultancy	CSC	15,805	35,717	RSG	Childrens Service Improvement Team	Exemption from tendering under CPR 13.1	1	
M.F. Consultancy	CSC		9,000	RSG	Childrens Service Improvement Team	Single quote under CPR 8.2.1	1	
Mrs C. M. B.	CSC	4,800		RSG	Pre Ofsted review by regulator	Single quote under CPR 8.2.1	1	
T. G.	CSC		2,324	RSG	Pre Ofsted review by regulator	Single quote under CPR 8.2.1	1	
The Change Agency	CSC	30,500	20,500	RSG	Child Protection Chair / IRO service reviews	Exemption from tendering under CPR 13.1	1	
Croydon Council	EDUC	0	15,000	RSG	Joint SEN Commissioning Programme with Croydon Council who are responsible. Programme involves Consultancy which has been brought in by Croydon and Bromley is sharing the cost.	See Description		
Enfield Council	EDUC	12,000	0	OTHER	Programme joint with Enfield Council to support London wide implementation of SEND reforms. Bromley and Enfield identified as pathfinder areas.	See Description		
Bromley Parent Voice	EDUC	11,950	7,500	OTHER	SEND Reform project management. Procured for the lifetime of the Pathfinder (one year in first instance) then waivers obtained over the last two years as the grant funding has continued.	Single quote under CPR 8.2.1 - Waiver Obtained	1	
The Change Agency	EDUC	15,000		RSG	BRM SW Model	Single quote under CPR 8.2.1	1	
Send4Change Ltd	EDUC	0	1,600	RSG	A review of services for children with special educational needs and disabilities (SEND) in Bromley	Quotes obtained	3	
Panoramic Associates Ltd	EDUC	37,625	5,250	RSG	Project Management of the conversion project	Exemption from tendering under CPR 13.1	1	
Laces-Support Ltd	EDUC	0	1,000	DSG	Laces were engaged to provide 2 days specialist training for 'Supporting Families where there is a child/children who have complex needs' for a whole service training event.	Single quote under CPR 8.2.1	1	
Whatford Education Ltd	EDUC	24,300	10,800	RSG	Employed to do a review of one of the Council's maintained schools.	Exemption from tendering under CPR 13.1	1	
<b>One-off specialist work total</b>		<b>215,702</b>	<b>144,990</b>					
<b>Insufficient in-house skills / resources</b>								
None applicable								
<b>Insufficient in-house skills total</b>		<b>0</b>	<b>0</b>					
<b>Training</b>								
APW Consultancy Service Ltd	CSC	608	0	RSG	Training delivered to the Joint Adoption and Fostering Panel	Single quote under CPR 8.2.1	1	
C. A. Consultancy Ltd	CSC	6,160	6,200	RSG	The Consultancy offers bespoke support to Bromley schools for the management of Educational Visits and use of EVOLVE database	An exemption from competitive tendering was undertaken in October 2017 and authorisation was received from HR (Charles Obazuaye) and the Director of Finance (Pete Turner).	1	
Eleanor Schooling & Associates	CSC	0	750	RSG	Children Social Care pre Ofsted 'Leadership Team Training'	Single quote under CPR 8.2.1	1	
J. M.	CSC	0	750	RSG	Staff Conference speaker - Keynote Address on Life of LAC	Single quote under CPR 8.2.1	1	
Mrs L. B.	EDUC	0	4,500	RSG	External Review of Adult education Service progress since the last inspection	Local Rules Process	1	N/A - Inspection readiness check
<b>Training total</b>		<b>6,768</b>	<b>12,200</b>					
<b>GRAND TOTAL</b>		<b>222,470</b>	<b>157,190</b>					

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Capital Consultants - 2017/18

Supplier Name	Portfolio					Grand Total	Cost Centre	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	EDUCATION PORTFOLIO	ENVIRONMENT PORTFOLIO	PPS PORTFOLIO	RENEWAL & RECREATION PORTFOLIO	RESOURCES PORTFOLIO							
<b>Architects</b>												
PICK EVERARD	6,405.00	0.00	0.00	0.00	0.00	6,405.00						
	2,900.00					2,900.00	907976~C004	Glebe Expansion Works Feasibility	The framework requires all suppliers within the relevant Lot to be invited to quote.	Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	2,900.00					2,900.00	907976~C004	Glebe Expansion Works Feasibility				Rob Bollen
	605.00					605.00	907976~C004	Glebe Expansion Works Feasibility				Rob Bollen
AECOM INFRASTRUCTURE & ENVIRONMENT UK	0.00	0.00	0.00	261,519.00	0.00	261,519.00						
				261,519.00		261,519.00	941895~C001~00000	Crystal Palace park - Alternative Management Options	5	The Homes and Community Agency multi-disciplinary technical panel framework was used for this procurement.	13th January 2016	Colin Brand
ARKON ASSOCIATES LTD	0.00	0.00	0.00	23,123.00	0.00	23,123.00						
				23,123.00		23,123.00	941887~C001	Bromley MyTime Investment Fund	Procurement undertaken by MyTime	Procurement undertaken by MyTime	N/A	Colin Brand
INTELLIGENT DATA COLLECTION LTD	0.00	0.00	0.00	2,800.00	0.00	2,800.00						
				2,800.00		2,800.00	941895~C001	Crystal Palace park - Alternative Management Options	1	CPR 8.2.1	N/A	Colin Brand
ROBIN LEE ARCHITECTURE	0.00	0.00	0.00	144,928.00	0.00	144,928.00						
				144,928.00		144,928.00	941542~C001	Biggin Hill Memorial Museum - RIBA stages 5 - 7 fee	3	ADUP Procurement Framework	2nd December 2015	Colin Brand
PHILIP MEADOWCROFT ARCHITECTS LTD	0.00	0.00	0.00	25,000.00	0.00	25,000.00						
				25,000.00		25,000.00	941895~C001	Crystal Palace park - Alternative Management Options	1	CPR 8.2.1	N/A	Colin Brand
<b>Sub total - Architects</b>	<b>6,405.00</b>	<b>0.00</b>	<b>0.00</b>	<b>457,370.00</b>	<b>0.00</b>	<b>463,775.00</b>						
<b>Surveyors</b>												
RPS HEALTH SAFETY & ENVIRONMENT	0.00	0.00	0.00	0.00	1,300.00	1,300.00						
					650.00	650.00	936407~C009	Investment Fund - Property Acquisition	1	Due Diligence by C&W as Investment purchase costs - agreed via Exec report into acquisition	N/A	Mike Watkins
					650.00	650.00	936407~C009	Investment Fund - Property Acquisition	1	Due Diligence by C&W as Investment purchase costs - agreed via Exec report into acquisition	N/A	Mike Watkins
NATIONWIDE DATA COLLECTION	0.00	2,250.00	0.00	0.00	0.00	2,250.00						
		300.00				300.00	922672~C004	LIP Formula Funding - Speed Surveys - 2x 1 week ATC	3	TFL Framework	n/a (note: should be C009)	Angus Culverwell
		300.00				300.00	922672~C004	LIP Formula Funding - Speed Surveys - 2x 1 week ATC	3	TFL Framework	n/a (note: should be C009)	Angus Culverwell
		1,650.00				1,650.00	922672~C004	LIP Formula Funding - Traffic turning count and ANPR for Shortlands	3	TFL Framework	n/a (note: should be C009)	Angus Culverwell
CAD MAP LTD	0.00	2,700.00	0.00	0.00	0.00	2,700.00						

Supplier Name	Portfolio					Grand Total	Cost Centre	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	EDUCATION PORTFOLIO	ENVIRONMENT PORTFOLIO	PPS PORTFOLIO	RENEWAL & RECREATION PORTFOLIO	RESOURCES PORTFOLIO							
		600.00				600.00	922672~C004~FA954	LIP Formula Funding - Cluster sites: analysis, selection & implementation	3	Mini-competition	n/a	Angus Culverwell
		1,450.00				1,450.00	922672~C029~FA956	LIP Formula Funding - Topo Survey - Bromley Rd junction with Scotts Lane - CAD Map	3	Mini-competition	n/a (note: should be C009)	Angus Culverwell
		650.00				650.00	922672~C029~FA956	LIP Formula Funding - Topo Survey - Bromley Rd junction with Scotts Lane - CAD Map	3	Mini-competition	n/a (note: should be C009)	Angus Culverwell
<b>TRACIS TRAFFIC DATA LIMITED</b>	<b>0.00</b>	<b>4,015.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,015.00</b>						
		175.00				175.00	922672~C009	LIP Formula - Traffic Survey	3	Mini-competition	n/a	Angus Culverwell
		425.00				425.00	922672~C009	LIP Formula - Traffic Surveys in Copers Cope Rd John Joyce	3	Mini-competition	n/a	Angus Culverwell
		1,945.00				1,945.00	922672~C001	LIP Formula Funding - two weeks speed surveys outside property number 35 Park Avenue, Bromley, BR1 on lamp column number P 36 12 and outside property number 34 Oaklands Land Biggin Hill TN16 3DN (Oaklands Primary School)	3	Mini-competition	n/a (note: should be C009)	Angus Culverwell
		1,470.00				1,470.00	922672~C029	LIP Formula Funding - Two weeks speed surveys at 5 locations in Bromley, BR1 Lusted Hall Lane 1, Lusted Hall Lane 2, Court Farm Road and Village Way	3	Mini-competition	n/a (note: should be C009)	Angus Culverwell
<b>WARNER LAND SURVEYS LTD</b>	<b>0.00</b>	<b>3,710.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,710.00</b>						
		1,370.00				1,370.00	922672~C004~FA945	LIP Formula - Topo Survey of footway between Shortlands Station and St Marks School	3	Request for Quotes	n/a (note: should be C009)	Angus Culverwell
		2,340.00				2,340.00	922672~C001	LIP Formula Funding - Payment for Topo Survey, to Warner	3	Request for Quotes	n/a (note: should be C009)	Angus Culverwell
	<b>0.00</b>	<b>12,675.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>	<b>13,975.00</b>						
<b>Sub total - Surveyors</b>	<b>0.00</b>	<b>12,675.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>	<b>13,975.00</b>						
<b>Multi disciplinary consultant / Other Consultants</b>												
<b>AECOM LTD</b>	<b>0.00</b>	<b>116,327.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>116,327.00</b>						
		107,088.00				107,088.00	922661~C001	Maintenance	TfL Framework	Term Consultant (TfL Framework)	E&RC PDS	Garry Warner
		9,239.00				9,239.00	922672~C001	LIP Formula Funding	1	Framework		Angus Culverwell
<b>ARTEMIS CONSULTING UK LTD</b>	<b>0.00</b>	<b>20,095.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,095.00</b>						
		20,095.00				20,095.00	922672~C001	LIP Formula Funding	2	Request for 3 Quotes via eProcurement	n/a (note: should be C009)	Angus Culverwell
<b>BAILEY PARTNERSHIP</b>	<b>1,050,828.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,050,828.00</b>						
	622,923.00					622,923.00	907974~C004	Basic Needs - Various Consultant Services	Appt made via LB Lewisham Consultants Framework - All suppliers within the relevant Lot to be invited to quote.	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	427,905.00					427,905.00	907974~C001	Basic Needs		Move to C004		Rob Bollen
<b>BAILY GARNER LLP</b>	<b>85,826.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85,826.00</b>						

Supplier Name	Portfolio					Grand Total	Cost Centre	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	EDUCATION PORTFOLIO	ENVIRONMENT PORTFOLIO	PPS PORTFOLIO	RENEWAL & RECREATION PORTFOLIO	RESOURCES PORTFOLIO							
	50,451.00					50,451.00	907974~C004	Basic Needs - Undertake PM/EA role at Poverest Primary School under Lot 2 Framework to RIBA Stage 2 under LOI	Appt made via LB Lewisham Consultants Framework - All suppliers within the relevant Lot to be invited to quote.	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	35,375.00					35,375.00	907974~C001	Basic Needs - Undertake PM/EA role at St Mary Cray Primary School under Lot 2 Framework to RIBA Stage 2 under LOI	Appt made via LB Lewisham Consultants Framework - All suppliers within the relevant Lot to be invited to quote.	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
<b>CAPITA BUSINESS SERVICES LTD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,888.00</b>	<b>30,888.00</b>						
					30,888.00	30,888.00	936459~C004	Review of Corporate Customer Services I.T Systems - Advantage Digital Trustmarque Replacement Services			These costs are for works for IT System upgrade	Duncan Bridgewater
<b>FOURTH STREET PLACE CONSULTANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,750.00</b>	<b>0.00</b>	<b>3,750.00</b>						
				3,750.00		3,750.00	941895~C001	Crystal Palace park - Alternative Management Options	1	CPR 8.2.1	n/a	Colin Brand
<b>IG9 LTD</b>	<b>30,017.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,017.00</b>						
	30,017.00					30,017.00	907974~C004~E1162	Basic Needs	5	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
<b>IN-FORM CONSULT LTD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>811.00</b>	<b>811.00</b>						
					775.00	775.00	936457~C001	SharePoint Productivity Platform upgrade/replacement	Single Tender	officers commissioned Jadu Ltd to upgrade the Web content management system as a negotiated single tender at an estimated cost of £53k;	14-Sep-16	Duncan Bridgewater
					36.00	36.00	936457~C001	SharePoint Productivity Platform upgrade/replacement				

Supplier Name	Portfolio					Grand Total	Cost Centre	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	EDUCATION PORTFOLIO	ENVIRONMENT PORTFOLIO	PPS PORTFOLIO	RENEWAL & RECREATION PORTFOLIO	RESOURCES PORTFOLIO							
J K KARLSSON	0.00	0.00	0.00	400.00	0.00	400.00						
				400.00		400.00	941540~C004	Penge Town Centre		Term Contract	23-Mar-15	Kevin Munnely
KEEGANS LTD	95,414.00	0.00	0.00	0.00	0.00	95,414.00						
	58,017.00					58,017.00	907974~C004~E1086	Basic Needs	All suppliers within the relevant Lot to be invited to quote.	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	2,271.00					2,271.00	907974~C004~E1112	Basic Needs	All suppliers within the relevant Lot to be invited to quote.	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	2,389.00					2,389.00	911211~C004~E1148	Basic Needs - Sensory Support (Vision) - Access Initiative	All suppliers within the relevant Lot to be invited to quote.	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	26,401.00					26,401.00	907976~C004~E1344	Glebe expansion works feasibility	All suppliers within the relevant Lot to be invited to quote.	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	6,336.00					6,336.00	907979~C004~00000	Beacon House Refurb	5	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
KING AR LANDSCAPE ARCHITECTS LTD	0.00	0.00	0.00	39,622.00	0.00	39,622.00						
				39,622.00		39,622.00	941894~C001	Crystal Palace Park Improvements - RIBA stages 3 - 6	3	ADUP procurement framework	22nd July 2014	Colin Brand
M&S TRAFFIC LTD	0.00	1,600.00	0.00	0.00	0.00	1,600.00						
		600.00				600.00	922672~C004~FA944	LIP Formula Funding - x4 Road Safety Audits (QW Greenwich to Kent House Station; Crofton Road, Farnborough; Brook Lane, Bromley; Warren Road jnt Windsor Drive, Chelsfield)	3	Request for Quotes	n/a (note: should be C009)	Angus Culverwell
		200.00				200.00	922672~C004~FA948	LIP Formula Funding - x4 Road Safety Audits (QW Greenwich to Kent House Station; Crofton Road, Farnborough; Brook Lane, Bromley; Warren Road jnt Windsor Drive, Chelsfield)	3	Request for Quotes	n/a (note: should be C009)	Angus Culverwell

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Supplier Name	Portfolio					Grand Total	Cost Centre	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	EDUCATION PORTFOLIO	ENVIRONMENT PORTFOLIO	PPS PORTFOLIO	RENEWAL & RECREATION PORTFOLIO	RESOURCES PORTFOLIO							
		800.00				800.00	922672~C004~FA958	LIP Formula Funding - x4 Road Safety Audits (QW Greenwich to Kent House Station; Crofton Road, Farnborough; Brook Lane, Bromley; Warren Road jnt Windsor Drive, Chelsfield)	3	Request for Quotes	n/a (note: should be C009)	Angus Culverwell
<b>MONTAGU EVANS LLP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,805.00</b>	<b>0.00</b>	<b>38,805.00</b>						
				38,805.00		38,805.00	950823~C004~FO996	PIL - Housing Zone Bid and Site G - Site Procurement		Waiver under CPR 13.1	05-Jul-17	Kevin Munnelly
<b>NUMBER 10 INTERIM LTD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>63,125.00</b>	<b>63,125.00</b>						
					63,125.00	63,125.00	936452~C004~00000	Performance management/CYP systems	4	Specialist Project Management Agency. Unable to source through Adecco	Portfolio Holder Briefings - Eclipse Project updates	Naheed Chaudhry
<b>PELLINGS LLP</b>	<b>94,903.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94,903.00</b>						
	6,277.00					6,277.00	907974~C004~E1020	Basic Needs - Undertake PM/EA role at Castlecree Primary School under Lot 2 Framework to RIBA Stage 2 under LOI		Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	5,946.00					5,946.00	907974~C004~E1026	Basic Needs - S/Cr Supplier Pellings, Invoice S118455		Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	1,829.00					1,829.00	907974~C004~E1035	Basic Needs - Undertake PM/EA role at Dorset Road Infant School under Lot 2 Framework to RIBA Stage 2 under LOI		Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	31,326.00					31,326.00	907974~C004~E1049	Basic Needs - Undertake PM/EA role at Farnborough Primary School under Lot 2 Framework to RIBA Stage 2 under LOI		Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	15,000.00					15,000.00	911211~C004~E1010	Sensory Support (Vision) - Access Initiative - Undertake PM / EA role to facilitate the installation of access requirements ( Hygiene Room) and associated works at Balgowan School under Lot2 Lewisham Framework tender		Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	20,619.00					20,619.00	911211~C004~E1104	Sensory Support (Vision) - Access Initiative - Undertake PM/EA role at Crofton Junior School for provision of Hygiene Room under Lot 2 Framework to RIBA Stage 2 under LOI		Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen

Supplier Name	Portfolio					Grand Total	Cost Centre	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	EDUCATION PORTFOLIO	ENVIRONMENT PORTFOLIO	PPS PORTFOLIO	RENEWAL & RECREATION PORTFOLIO	RESOURCES PORTFOLIO							
	8,737.00					8,737.00	907974~C001-E1010	Basic Needs - Undertake PM / EA role to facilitate the installation of access requirements ( Hygiene Room) and associated works at Balgowan School under Lot2 Lewisham Framework tender (2nd PO)	Appt made via LB Lewisham Consultants Framework - All suppliers within the relevant Lot to be invited to quote.	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	5,169.00					5,169.00	907974~C001-E1062	Basic Needs - Undertake PM/EA role at Crofton Junior School for provision of Hygiene Room under Lot 2 Framework to RIBA Stage 2 under LOI (2nd PO)	Appt made via LB Lewisham Consultants Framework - All suppliers within the relevant Lot to be invited to quote.	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
<b>PINNACLE ESP LTD</b>	<b>30,319.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,319.00</b>						
	23,769.00					23,769.00	907974~C004~E1042	Basic Needs - Undertake Project Management & Architectural Services at Edgebury Primary School to RIBA stage 7 and Employers agent Duties to RIBA stage 7: Under the NEC PSC Contract London Borough of Lewisham Framework for Consultants.	Appt made via Lewisham Consultants Framework	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	6,550.00					6,550.00	907977~C004~00000	Universal Free School Meals - Appointment of Pinnacle ESP to undertake M&E Compliance Project management as per the tendered sum of Â£128,440.00 and under a LOI in the sum of Â£46,660.00	Appt made via Lewisham Consultants Framework	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
<b>PLAYLE &amp; PARTNERS LLP</b>	<b>18,717.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,717.00</b>						
	13,564.00					13,564.00	907974~C004~E1086	Basic Needs	All suppliers within the relevant Lot to be invited to quote.	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
	5,153.00					5,153.00	907979~C004~00000	Beacon House Refurbishment	All suppliers within the relevant Lot to be invited to quote.	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
<b>REDMAN PARTNERSHIP LLP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,492.00</b>	<b>0.00</b>	<b>38,492.00</b>						
				2,214.00		2,214.00	941538~C001	Relocation of Exhibitions - Bromley Museum	2	CPR 8.2.1 - open tender process and only two quotes received.	n/a	Colin Brand
				36,278.00		36,278.00	941542~C001	Biggin Hill Memorial Museum	3	CPR 8.2.1	2nd December 2016	Colin Brand
<b>WSP UK LTD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,972.00</b>	<b>1,972.00</b>						

Supplier Name	Portfolio					Grand Total	Cost Centre	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	EDUCATION PORTFOLIO	ENVIRONMENT PORTFOLIO	PPS PORTFOLIO	RENEWAL & RECREATION PORTFOLIO	RESOURCES PORTFOLIO							
					1,972.00	1,972.00	936407~C009~00000	Investment Fund - Property Acquisition - Environmental Review for Medway London, Kingsnorth	1	Due Diligence by C&W as Investment purchase costs - agreed via Exec report into acquisition	N/A	Mike Watkins
<b>Sub total - Multi disciplinary consultant</b>	<b>1,406,024.00</b>	<b>138,022.00</b>	<b>0.00</b>	<b>121,069.00</b>	<b>96,796.00</b>	<b>1,761,911.00</b>						
<b>Grand total Consultants</b>	<b>1,412,429.00</b>	<b>150,697.00</b>	<b>0.00</b>	<b>578,439.00</b>	<b>98,096.00</b>	<b>2,239,661.00</b>						

## Capital Consultants - 2018/19 to October 2018

Supplier Name	Portfolio					Grand Total	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	ADULT CARE & HEALTH	CHILDREN, EDUCATION & FAMILIES	ENVIRONMENT & COMMUNITY	RENEWAL, RECREATION & HOUSING	RESOURCES, COMMISSIONING & CONTRACTS MANAGEMENT						
<b>Architects</b>											
PICK EVERARD	0.00	6,948.00	0.00	0.00	0.00	6,948.00					
		6,948.00				6,948.00	907976~C004- Glebe expansion works feasibility	The framework requires all suppliers within the relevant Lot to be invited to quote.	Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
ROBIN LEE ARCHITECTURE	0.00	0.00	0.00	31,252.00	0.00	31,252.00					
				31,252.00		31,252.00	941542~C001 - Biggin Hill Memorial Museum	3	ADUP Procurement Framework	2nd December 2015	Lydia Lee
KINNEAR LANDSCAPE ARCHITECTS LTD	0.00	0.00	0.00	31,450.00	0.00	31,450.00					
				31,450.00		31,450.00	941894~C001 - Crystal Palace Park Improvements	3	ADUP Procurement Framework	22nd July 2014	Colin Brand
AECOM INFRASTRUCTURE & ENVIRONMENT	0.00	0.00	0.00	78,397.00	0.00	78,397.00					
				78,397.00		78,397.00	941895~C001 - Crystal Palace park - Alternative Management Options	5	The Homes and Community Agency multi-disciplinary technical panel framework was used for this procurement.	13th January 2016	Colin Brand
<b>Sub total - Architects</b>	<b>0.00</b>	<b>6,948.00</b>	<b>0.00</b>	<b>141,099.00</b>	<b>0.00</b>	<b>148,047.00</b>					
<b>Surveyors</b>											
COLIN TOM & PARTNERS	0.00	0.00	0.00	0.00	13,525.00	13,525.00					
					12,875.00	12,875.00	941887~C001~0000 - Bromley MyTime Investment Fund	MyTime undertook this procurement	MyTime undertook this procurement	MyTime undertook this procurement	Colin Brand
					650.00	650.00	941887~C001~0000 - Bromley MyTime Investment Fund	MyTime undertook this procurement	MyTime undertook this procurement	MyTime undertook this procurement	Colin Brand
NATIONWIDE DATA COLLECTION	0.00	0.00	1,200.00	0.00	0.00	1,200.00					
			400.00			400.00	922672~C001~FB040	1	TfL Framework - Request for Quotes	n/a	Angus Culverwell
			400.00			400.00	922672~C001~FB040	1	TfL Framework - Request for Quotes	n/a	Angus Culverwell
			400.00			400.00	922672~C001~FB040	1	TfL Framework - Request for Quotes	n/a	Angus Culverwell

Supplier Name	Portfolio					Grand Total	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	ADULT CARE & HEALTH	CHILDREN, EDUCATION & FAMILIES	ENVIRONMENT & COMMUNITY	RENEWAL, RECREATION & HOUSING	RESOURCES, COMMISSIONING & CONTRACTS MANAGEMENT						
<b>Sub total - Surveyors</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200.00</b>	<b>0.00</b>	<b>13,525.00</b>	<b>14,725.00</b>					
<b>Multi disciplinary consultant</b>											
<b>AECOM LTD</b>	<b>0.00</b>	<b>0.00</b>	<b>1,216.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,216.00</b>					
			1,216.00			1,216.00	922661~C001 - Maintenance	All Costs are construction costs rather than consultancy and should be on C004			Garry Warner
<b>ARCADIS CONSULTING (UK) LTD</b>	<b>0.00</b>	<b>0.00</b>	<b>5,096.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,096.00</b>					
			5,096.00			5,096.00	922672~C004-LIP Formula Funding	3	TfL Framework - Request for Quotes	n/a (note: should be C009)	Angus Culverwell
<b>BAILEY PARTNERSHIP</b>	<b>0.00</b>	<b>236,819.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>236,819.00</b>					
		8,665.00				8,665.00	907974~C004-Basic Needs	Appt made via LB Lewisham Consultants Framework - All suppliers within the relevant Lot to be invited to quote.	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
		228,154.00				228,154.00	907974~C001-Basic Needs	Move to C004			Rob Bollen

Supplier Name	Portfolio					Grand Total	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	ADULT CARE & HEALTH	CHILDREN, EDUCATION & FAMILIES	ENVIRONMENT & COMMUNITY	RENEWAL, RECREATION & HOUSING	RESOURCES, COMMISSIONING & CONTRACTS MANAGEMENT						
<b>BAILY GARNER LLP</b>	0.00	19,318.00	0.00	0.00	0.00	19,318.00					
		9,659.00				9,659.00	907974~C004-Basic Needs	Appt made via LB Lewisham Consultants Framework - All suppliers within the relevant Lot to be invited to quote.	Tender	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
		9,659.00				9,659.00	907974~C001 - Basic Needs		Move to C004		Rob Bollen
<b>CAPITA BUSINESS SERVICES LTD</b>	0.00	0.00	0.00	0.00	13,238.00	13,238.00					
					13,238.00	13,238.00	936459~C004- Review of Corporate Customer Services I.T Systems			These costs are for works for IT System upgrade	Duncan Bridgwater
<b>FOURTH STREET PLACE CONSULTANTS</b>	0.00	0.00	0.00	3,750.00	0.00	3,750.00					
				3,750.00		3,750.00	941895~C001 - Crystal Palace park - Alternative Management Options	1	CPR 8.2.1		Colin Brand
<b>INGLETON WOOD LLP</b>	0.00	599.00	0.00	0.00	0.00	599.00					
		599.00				599.00	907974~C004-Basic Needs	5 consultants were asked to tender, 4 returned a tender	Tender from Exor list	Contract <£100k agreed by officers in 2012. The Riverside scheme including capital spend has been reported as part of the Gateway Reviews to the Executive.	Rob Bollen
<b>KEEGANS LTD</b>	0.00	25,378.00	0.00	0.00	0.00	25,378.00					
		22,934.00				22,934.00	907974~C004-Basic Needs	All suppliers within the relevant Lot to be invited to quote.	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
		2,444.00				2,444.00	907979~C004- Beacon House Refurbishment	5	LCP Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
<b>M&amp;S TRAFFIC LTD</b>	0.00	0.00	715.00	0.00	0.00	715.00					
			715.00			715.00	922672~C004-LIP Formula Funding	3	Request for Quotes	n/a (note: should be C009)	Angus Culverwell
<b>MONTAGU EVANS LLP</b>	0.00	0.00	0.00	12,675.00	0.00	12,675.00					
				12,675.00		12,675.00	950823~C004-PIL - Housing Zone Bid and Site G		Waiver under CPR 13.1	05-Jul-17	Kevin Munnely
<b>NUMBER 10 INTERIM LTD</b>	22,500.00	0.00	0.00	0.00	16,250.00	38,750.00					

Supplier Name	Portfolio					Grand Total	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	ADULT CARE & HEALTH	CHILDREN, EDUCATION & FAMILIES	ENVIRONMENT & COMMUNITY	RENEWAL, RECREATION & HOUSING	RESOURCES, COMMISSIONING & CONTRACTS MANAGEMENT						
					16,250.00	16,250.00	936452~C004- Performance management/CYP systems	4	Specialist Project Management Agency. Unable to source through Adecco	Portfolio Holder Briefings - Eclipse Project updates	Janet Bailey
	22,500.00					22,500.00	950806~C004- Social Care Grant (Department of Health)	4	Specialist Project Management Agency. Unable to source through Adecco	Portfolio Holder Briefings - Eclipse Project updates	Paul Feven
<b>PELLINGS LLP</b>	<b>0.00</b>	<b>30,120.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,120.00</b>					
		17,721.00				17,721.00	907974~C004-Basic Needs	All suppliers within the relevant Lot to be invited to quote.	Procured for different projects through both the LB Lewisham and LB Bromley frameworks.	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
		12,399.00				12,399.00	907974~C001-Basic Needs	Move to C004			Rob Bollen
<b>PINNACLE ESP LTD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,905.00</b>	<b>0.00</b>	<b>19,905.00</b>					
				19,905.00		19,905.00	941887 C001 - Bromley MyTime Investment Fund	MyTime undertook this procurement	MyTime undertook this procurement	MyTime undertook this procurement	Colin Brand

Supplier Name	Portfolio					Grand Total	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	Responsible Officer
	ADULT CARE & HEALTH	CHILDREN, EDUCATION & FAMILIES	ENVIRONMENT & COMMUNITY	RENEWAL, RECREATION & HOUSING	RESOURCES, COMMISSIONING & CONTRACTS MANAGEMENT						
PLAYLE & PARTNERS LLP	0.00	15,141.00	0.00	0.00	0.00	15,141.00					
		15,141.00				15,141.00	907974~C004-Basic Needs	All suppliers within the relevant Lot to be invited to quote.	Tender - LB Haringey (LCP) Construction Related Consultancy Services 2012 Framework	24.10.12 - Use of LB Lewisham & LB Haringey (LCP) Frameworks agreed by Executive. Individual projects subject to call-off/mini tender. Consultancy spend reported through scheme gateway reports	Rob Bollen
REDMAN PARTNERSHIP LLP	0.00	0.00	38,489.00	0.00	0.00	38,489.00					
			20,000.00			20,000.00	941538~C001 - Relocation of Exhibitions - Bromley Musuem	2	CPR 8.2.1	n/a	Lydia Lee
			18,489.00			18,489.00	941542~C001 - Biggin Hill Memorial Museum	3	CPR 8.2.1	2nd December 2016	Lydia Lee
SEC-1 TD	0.00	0.00	0.00	0.00	6,400.00	6,400.00					
					6,400.00	6,400.00	936459~C001~0000 - Review of Corporate Customer Services			These costs are for works for IT System upgrade	Duncan Bridgewater
SOUTH EASTERN TRAINS	0.00	0.00	16,212.00	0.00	0.00	16,212.00					
			16,212.00			16,212.00	922672~C004~FA96 3 - LIP Formula Funding	3	TfL Framework - Request for Quotes	n/a	Angus Culverwell
TYCO FIRE & INTEGRATED SOLUTIONS	0.00	0.00	0.00	12,416.00	0.00	12,416.00					
				12,416.00		12,416.00	939446~C004-CCTV Control Room - refurbishment		Framework		John Bosley
Sub total - Multi disciplinary consultant	22,500.00	327,375.00	61,728.00	48,746.00	35,888.00	496,237.00					
Grand total consultants	22,500.00	334,323.00	62,928.00	189,845.00	49,413.00	659,009.00					

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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